Approved at April 20, 2020 Board Meeting

Call to Order & Attendance (Dr. Renee Boomgaarden), Presiding, called to order at 12:01pm CT. In attendance: Dr. Margo Adams Larsen, Dr. Edward Kerhwald, Dr. Jennifer Krance, Dr. Paul Kolstoe, Ms. Deb Salwei, Mr. David Schaibley, Dr. Christine Kuchler, Bill Kalanek (APT), Brain Barrett (APT). Absent: Dr. Angela LaRocque

1. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

2. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler)
         Dr. Swenson – The Board was advised that there was a written response from Dr. Swenson. However, only 1 attending board member received the letter. Therefore, it was forwarded via e-mail during the meeting, but due to size of the e-mail it was not able to be received during the meeting. The letter will need to be reviewed at a different time.
      ii. Inquiries
      iii. Discipline:
         Board discussed next step regarding discipline such as ethics training.
         The website EBAS.org was discussed
      iv. Business Items:
         Board discussed legal counsel addressing the open records question proposed by Dr. Swenson.
   b. Applications Coordinator* (Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam –
         Discussed holding Oral Exams at APT Inc. office.
         Exam Date set for July 31, 2019.
         Dr. Boomgaarden recommend all applicants be approved to sit for the Oral Exam.
         Jenna Weisz (LABA), – Dr. Renee Boomgaarden made a motion for Jenna Weisz to sit for the Oral Exam. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Edward Kerhwald, Dr. Jennifer Krance, Yes; and Dr. Paul Kolstoe, Yes. Deb Salwei, Yes; Motion carries.
         Heidi Schultz (LABA) – Dr. Renee Boomgaarden made a motion for Heidi Schultz to sit for the Oral Exam. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Edward Kerhwald, Yes; Dr. Jennifer Krance, Yes; and Dr. Paul Kolstoe, Yes. Deb Salwei, Yes. Motion carries.
         Emily Anderson (RABA) – Dr. Renee Boomgaarden made a motion for Ms. Emily Anderson to sit for the Oral Exam. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Margo Adams Larsen, Yes; Dr. Edward Kerhwald, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes; and Dr. Paul Kolstoe, Yes. Motion carries.
      iii. For Limited Practice
iv. Open Application Files Needing Board Action or Discussion:
   APT will need to review who failed last Oral Exams and see if they are going to re-take the test in July.

v. Provisional License Status letters issued since last meeting

vi. List of Application Initiation Forms Received since last meeting

vii. List of Supervision Notification Forms Received since last meeting

viii. Business Items

c. Legislative Coordinator (Dr. Kolstoe)
   i. Updates – Dr. Kolstoe advised that he is in the process of putting together some information and will bring something to the next meeting. There will be information regarding administrative code and military licensing.

d. Board Office Coordinator (Dr. Boomgaard)
   i. Monthly Finance Report
   ii. Monthly Status Report – Bill Kalanek advised board that APT is finalizing the transitional process, focusing on correct process of completing certain tasks and reviewing and/or developing efficient ways of processing tasks. The Board discussed refining the process with Deb Salwei facilitating.
   iii. Board Management and Transitions

e. Outreach/Training Coordinator (Dr. Margo Adams Larson)
   i. Discussed FARB (Federation of Associations of Regulatory Boards). Board is currently looking for dates for FARB training.

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda –Not discussed, Dr. LaRocque was not present tabled till July board meeting.

g. Examination Coordinator (Dr. Boomgaard)

h. Budget Coordinator (Dr. Kolstoe)

3. NEW BUSINESS

   a. Plan Board retreat –
      Discussed a timeline for retreat. Looking at the dates listed below:
      July 15th 8:00 a.m. – 5:00 p.m
      July 16th 8:00 a.m. – 12:00 p.m.
      Discussed holding meeting at the Capitol in Bismarck. APT to arrange this with OMB.

4. Special Topics

5. Other Business

6. Adjourn: 12:55 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2019 DATES: July 15th & 16th TBD (Possible BOARD RETREAT), AUG 19, SEPT 16, OCT 21, NOV 18, DEC 16
Board Office Meetings:
Monday, June 17, 2019 @ 12-1:15pm CST

MINUTES

2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

Oral Exams:
2019 DATES: July 31st, October - TBD,
Approved at April 20, 2020 Board Meeting

1. Call to Order & Attendance (Dr. Renee Boomgaarden), Presiding, called to order at 9:04 a.m. CT. In attendance: Dr. Edward Kehrwald, Dr. Jennifer Krance, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Angela LaRocque, Dr. Sara Quam, Judy with APT Inc., Absent: Deb Salwei, Dr. Christine Kuchler

2. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler)
         Dr. Brooks – The Board was advised of a new complaint and that a letter and releases were being prepared to be sent out to the complainant. Dr. Brooks will be notified of the complaint.
         Dr. Swenson – Board reviewed Dr. Swenson’s Complaint Response; Dr. Renee Boomgaarden called for Motion to Dismiss the Complaint. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Jennifer Krance, Yes; and Dr. Paul Kolstoe, Yes. Motion carries. Attorney, David S. will draft response letter with Board Decision to dismiss the complaint
      ii. Inquiries
      iii. Discipline: None
      iv. Business Items:
         Dr. Eaton’s Settlement Agreement. The Board reviewed the response received from Dr. Eaton. Dr. Renee Boomgaarden called for Motion to Dismiss based on terms that Dr. Eaton met the terms of the Settlement Agreement. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Jennifer Krance, Yes; and Dr. Paul Kolstoe, Yes. Motion carries.
   b. Applications Coordinator* (Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam –
         Ms. Ashley Mehus (LABA)
         Dr. Todd Wahl (LP)
         Dr. Erick Messler (LP)
         Ms. Emily Anderson (RABA)
         Ms. Andrea Richards (LABA)
         Ms. Heidi Schultz (LABA)
         Ms. Jenna Weisz (LABA)
         Ms. Jelisa Phillippi (LABA)
         Dr. Ann Engel (LP)
         Ms. Amanda Hamre (LABA)
Dr. Boomgaarden recommends all above applicants be approved to sit for the Oral Exam.

Dr. Renee Boomgaarden made motion to approve all the applicants noted, to sit for the Oral Exam. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Edward Kerhwal, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, yes on all with exception of Dr. Ann Engel she recused herself. Motion carries.

iii. For Limited Practice

Dr. McCloud – Denied. The Board discussed the application for Limited Practice and reason for denial.

iv. Open Application Files Needing Board Action or Discussion.

v. Provisional License Status letters issued since last meeting:

Ms. Teresa Radtke (LABA) – Reviewed with the Board

vi. List of Application Initiation Forms Received since last meeting:

Dr. Stephanie BehrensBerg (LP) – Reviewed with the Board

vii. List of Supervision Notification Forms Received since last meeting:

Ms. Amanda Hamre (LABA) from Dr. Collins – Reviewed with the Board

viii. Business Items:

Licensure requirements for Post-Doctoral supervisors: Board discussion on questions arising for clarification on the Statute (43-32-20.1) related to Resident Supervisor. Primary Supervisor must have at least 3 yrs. post license practice experience.

Declaring competencies when licensed – Board discussion on the licensee / applicant can self- clarify their competencies, but not the Board.

Extending current 90 day provisional residency time period: Board discussion on finding that applicants having difficulty in completing in 3 months, discussed extending to 6 months, but would need Rule change to extend to 6 months (66-02-01-13).

c. Legislative Coordinator (Dr. Kolstoe)

i. Rule writing tutorial with Attorney David Schaibley–

David provided hand-out and reviewed tentative timeline for 2019 Rule Making with the Board.

ii. NDAC Draft Changes for ABA and Military Spouses – Discussed & reviewed with Board due to legislative changes: 1.) Military Spouse Changes; 2.) Removal of ABA- mostly deleting from current rules. Dr. Paul Kolstoe will send out drafts for Board review. Dr. Boomgaarden posed question on whether provisional licenses will need to be changed when the rule changes are done: No, the changes will be in the application forms & may be possibly added to renewal application. Possible need for meeting in August to remove drafts that Dr. Paul Kolstoe and Attorney, David S. are working on.

d. Board Office Coordinator (Dr. Boomgaarden)

i. Bank Account Signatures – Dr. Boomgaarden reported that signatures have been completed.
ii. Document options without Basecamp – Board discussed option presented by Attorney David Schaibley for NDIT through the State ITD. Dr. Boomgaard made motion to approve moving to electronic communication and storage to NDIT through the State ITD, with costs of now more than $2500.00 per yer. Role Call vote: Dr. Renee Boomgaard, Yes; Dr. Edward Kerhwald, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes. Motion carries.


Board meeting broke for Lunch: Meeting called back to order by Dr. Renee Boomgaard at 1:08 p.m.

e. Outreach/Training Coordinator

i. Upcoming Training – Dr. Boomgaard reviewed with Board and encouraged Board Members to attend.
   1. FARB Training – Dr. Margo Adams Larsen still trying to find a date with other boards.
   2. ASPPB – Wednesday, October 16 – 20, 2019 annual meeting in Minneapolis, MN

ii. Outreach Updates –
   1. Suggested website updates / changes – Board reviewed and Dr. Sara Quam interested in assisting with website.

f. Continuing Education Coordinator
   (Dr. LaRocque)

i. Consent Agenda – Dr. Angela LaRocque provided the Consent Agenda for Board review.
   Dr. LaRocque recommended approval of Requests for CE’s 1-8 be approved. Motion made to approve. Role Call vote: Dr. Renee Boomgaard, Yes; Dr. Edward Kerhwald, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes. Motion carries. Dr. LaRocque recommended approval of Requests for Approval to Sponsor CE Programs 1-4 & provisionally approve #5 (N.D. Prevent Child Abuse 2019 Community Resilience Training) once we receive the CE Request Form, be approved. Motion made to approve. Role Call vote: Dr. Renee Boomgaard, Yes; Dr. Edward Kerhwald, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes. Motion carries.

g. Examination Coordinator* (Dr. Boomgaard)

i. Planning for July 31, Oral Exams – Dr. Boomgaard & Dr. Kerhwald to attend in person, Dr. LaRocque to attend via call-in until 3:00 p.m., Dr. Krance to attend via call-in all day, Dr. Quam to attend via call-in until 3:00 p.m. Dr. Boomgaard will send out exam questions.

ii. PRE – Discussion held on this. Dr. Kolstoe reviewed options and items being looked at, what other States are doing for it, question development; Dr. Kolstoe offered to continue doing his part with PRE. Dr. Boomgaard will contact Dr. Margo Adams Larsen on assisting with PRE. Dr. Quam willing to work on technology part.

h. Budget Coordinator (Dr. Kolstoe)
iii. Financial Planning = estimating – June 2019 financials reviewed in consideration of looking at Board members attending trainings: FARB is on January 23-26, 2020 in Colorado Springs, Co.; OAG may be providing training for Boards; ASPBP training in Minneapolis, MN on October 16 – 20, 2019. Dr. Paul Kolstoe made motion to approve up to 10 (ten) Board members including Attorney, David Schaibley to attend ASPBP training in Minneapolis and up to 2 (two) for FARB. Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Edward Kerhwald, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes. Motion carries.

4. **NEW BUSINESS**

   a. Planning for this year’s renewals – Dr. Boomgaarden will contact Dr. Margo Adams Larsen on handing off / transitioning the google doc protocol in setting up renewals for this coming year. Option discussed of hiring her for processing during this transition. Dr. Sara Quam will assist with taking over google docs.

   b. Administrative Rules for post session – Attorney David Schaibley briefed Board on Open Records & Open Meetings information.


   d. Inquiry Items – None.

   Election of Officers and appointment of coordinators – **Election of Officers:** Nomination by Dr. Paul Kolstoe for Dr. Boomgaarden to continue as President and Dr. Paul Kolstoe to continue as Secretary / Treasurer. Voice vote: All in favor, none opposed. Motion carries. Motion made by Dr. Renee Boomgaarden to nominate Dr. Angela LaRocque as Vice President. Voice vote: All in favor, none opposed. Motion carries. **Appointees:**

   - **Applications Coordinator** Dr. Ed Kehrwald
   - **Complaints Coordinator** Dr. Angela LaRocque
   - **Legislative Coordinator** Dr. Paul Kolstoe
   - **Board Office Coordinator** Dr. Renee Boomgaarden
   - **Outreach/Training Coordinator** Dr. Sara Quam
   - **Continuing Education Coordinator** Dr. Angela LaRocque
   - **Examination Coordinator** Dr. Jennifer Krance
   - **Budget Coordinator** Dr. Paul Kolstoe

   Role Call vote: Dr. Renee Boomgaarden, Yes; Dr. Edward Kerhwald, Yes; and Dr. Paul Kolstoe, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Dr. Jennifer Krance, Yes. Motion carries.

5. **Special Topics**

   a. School Psychology (Dr. Kolstoe)

   b. DOH Autism Advisory Group (Dr. Boomgaarden) – Dr. Boomgaarden to stay on committee.

6. **Other Business**

7. **Adjourn:** 3:05 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2019 DATES: AUG 19, SEPT 16, OCT 21, NOV 18, DEC 16

Board Office Meetings:
Monday, July 15, 2019 @ 9 a.m. – 3:05 p.m. CT

MINUTES

2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

Oral Exams:
2019 DATES: July 31st, October - TBD,
Approved at April 20, 2020 Board Meeting

1. Call to Order & Attendance [Dr. Renee Boomgaarden], Presiding, called to order at 12:00pm CT. In attendance: Dr. Edward Kehrwald, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Christine Kuchler, Dr. Sara Quam, Dr. Angela LaRocques, Judy Vetter-Pfeifer (APT), Absent: Dr. Jennifer Krance, Deb Salwei

2. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler)
         Dr. Brooks – The Board was updated & the BI Report was provided to the Board Members
         Dr. Baer – The Board was updated and waiting for response back.
      ii. Inquiries – Dr. Kuchler
      iii. Discipline:
           None
      iv. Business Items:
   b. Applications Coordinator* (Dr. Boomgaarden)
      i. Sit for EPPP
         Dr. McConnell – Plus completed; Dr. Boomgaarden made motion to approve Dr. McConnell to sit for EPPP;
         Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes. Motion carries.
      ii. Sit for Oral Exam –
         Dr. Donahue – Dr. Boomgaarden made motion to approve Dr. Donahue to sit for Oral Exam; Role Call Vote:
         Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes. Motion carries.
      iii. For Limited Practice
      iv. 3 Month Resident –
          Letters issued:
          Dr. Atherton
          Dr. BehrensBerg
      v. Open Application Files Needing Board Action or Discussion:
      vi. Provisional License Status letters issued since last meeting:
          Mr. Charles Burd
      vii. List of Application Initiation Forms Received since last meeting
          Emily Hanson – LABA
Dr. Blake Gilbert – LP
Dr. Brennan Atherton – LP

viii. List of Supervision Notification Forms Received since last meeting:

ix. Business Items:
   Vote on Dr. Ann Engel’s Oral Exam: Dr. Renee made motion to approve as she passed the Oral Exam on 7/31/2019; Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes. Motion carries.
   LA/BA Applications – Dr. Boomgaarden asked Attorney David S. question on transition of ABA’s to Integrative Health Board effective January 1, 2020 and how to handle applications and provisional licenses during the transition period: Advised to give them details on the transition so they are able to make an informed decision on moving forward with the application process or wait for transition to Integrative Health Board; Yes, Provisional Licenses can be issued.

x. NOS Forms for Practicum students - Dr. Boomgaarden reported a NOS we received that didn’t need to send and the individual was advised.

c. Legislative Coordinator (Dr. Kolstoe)
   RuleMaking – Dr. Kolstoe reviewed the draft changes & Attorney David S. clarified some additional information on the rule changes & notifications to NDNA / Public Hearing Notice. Dr. Renee Boomgaarden offered to host the Public Hearing if needed. Dr. Paul Kolstoe made motion to approve rule changes as drafted & amended as discussed per the Board Meeting today; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes. Motion carries.
   Discussion held to confirm changes to be made in the 3 Month Initial Residency Letter: extend the time for completion from 3 months to 4 months.
   Educational Standards of Practice: - Dr. Kolstoe updated the Board on contacts made related to School Counselors & “Mutual Consent of Standards”: 1.) Notification of any complaint we may have a role in depending on the complaint; 2.) List of School Psychologists

d. Board Office Coordinator (Dr. Boomgaarden)
i. Document options with the State ITD – Judy updated Board on information received from David S. & contact to see how NDBSWE is set up.

ii. Monthly Finance Report and Monthly Status Report – (Judy reviewed financial reports)

e. Outreach/Training Coordinator
i. Upcoming Training
   1. FARB Training - Federation of Associations of Regulatory Boards. Still trying to find a date with other Boards – Dr. Boomgaarden has not heard back from Dr. Margo Adams Larson
MINUTES

2. ASPPB – Wednesday, October 16, 2019 – Sunday, October 20, 2019 Annual Meeting – Minneapolis MN; Who can attend? Dr. Renee Boomgaarden attending; there is a session for New Board Members.

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda – Dr. LaRocque presented the Consent Agenda and made a motion to approve #1- #11 with approval for #12 upon receipt of final document needed. Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes. Motion carries.

Examination Coordinator* (Dr. Boomgaarden)
   i. PRE – Dr. Boomgaarden asked to see if this could added to the Google Drive

h. Budget Coordinator (Dr. Kolstoe) – no concerns
   i. Financial Planning – encouraged Board Members to attend FARB and ASPPB

4. NEW BUSINESS
   a. Planning for this year’s renewals – how to get renewal form updated

5. Special Topics
   b. School Psychology (Dr. Kolstoe)
   c. DOH Autism Advisory Group (Dr. Boomgaarden) – have not heard anything yet
   d. Child Support Enforcement Meetings / Mr. Schaibley – he will reach out to them again

6. Other Business

7. Adjourn:
   Next Board Regular Meetings (noon CT to 1:15 pm):
   2019 DATES: SEPT 16, OCT 21, NOV 18, DEC 16

   Board Office Meetings:
   2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

   Oral Exams:
   2019 DATES: October - TBD,
**Call to Order & Attendance** (Dr. Renee Boomgaarden, Presiding, called to order at 12:00pm CT. In attendance: Dr. Edward Kehrwald, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Jennifer Krance, Dr. Sara Quam, Dr. Angela LaRocques, Deb Salwei, Judy Vetter-Pfeifer (APT), Absent: Dr. Kuchler

**Mission Statement - Purpose and mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

**BOARD BUSINESS**

a. **Complaints**
   
i. Complaints (Dr. Kuchler not present, BI Report provided to Board Members)

- **Dr. Brooks** – The Board was updated via the BI Report that was provided to the Board Members. Dr. Boomgaarden noted that confidential medical records were in that file and needed to be discussed in Executive Session. The legal authority for closing this portion of the meeting is in the ND Century Code section(s) 44-32-27.1 & 44-04-18. The Board entered Executive Session at 12:08 p.m. and it was attended by Dr. Boomgaarden, Dr. Kehrwald, Dr. Kolstoe, Dr. Krance, Dr. Quam, Dr. LaRocque, Deb Salwei, David Schaibley, Board Attorney, Judy Vetter-Pfeifer, Board Services. The Executive Session was adjourned at 12:18 p.m. and the open session of the meeting resumed.

   The Board discussed the remainder of the Brooks matter. The Board instructed the BI to investigate further by identifying a neuropsychologist who would review the file and share insights with the Board on this complaint.

   **Dr. Baer** – The Board was updated via the BI Report that was provided to the Board Members. Dr. Boomgaarden asked Board for comments / input. Discussion on whether this should be referred to Law Enforcement and that this is beyond the Board’s jurisdiction. The letter received by the Board from attorney for Dr. Baer detailing the medical condition of Dr. Baer was referenced. Dr. LaRocque made motion for Board Attorney, David Schaibley to write letter to close matter and note that the complainant could seek legal advice on any criminal or civil matters related to the complaint. Dr. Boomgaarden called for Roll Call Vote – All in Favor: (Dr. Kehrwald recused himself) Dr. Kolstoe – Yes; Dr. Krance – Yes; Dr. Quam – Yes; Dr. LaRocque – Yes; Deb Salwei – Yes; Dr. Boomgaarden – Yes. Motion Carried.

   ii. Inquiries – Dr. Kuchler
   
   iii. Discipline:
   
   None
   
   iv. Business Items:

b. **Applications Coordinator** (Dr. Boomgaarden & Dr. Kehrwald)
   
i. Sit for EPPP
MINUTES

Dr. Atherton – Plus completed; Dr. Boomgaarden made motion to approve Dr. Atherton to sit for EPPP; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes; Dr. Jennifer Krance, Yes; Deb Salwei, Yes. Motion carries.

ii. Sit for Oral Exam –
   Dr. Holter Vogel
   Dr. Schlimmelpfennig
   Ms. Radtke – LABA
   Dr. Boomgaarden made motion to approve the Oral Exam candidates noted above to sit for Oral Exam; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes, Deb Salwei, Yes. Motion carries.

iii. For Limited Practice – Dr. Yakush (FYI only)

iv. 3 Month Resident –
   Letters issued.

v. Open Application Files Needing Board Action or Discussion:

vi. Provisional License Status letters issued since last meeting:
   Ms. Emily Hanson & Dr. Superville (FYI only)

vii. List of Application Initiation Forms Received since last meeting:

viii. List of Supervision Notification Forms Received since last meeting:

ix. Business Items:

c. Legislative Coordinator (Dr. Kolstoe)
   RuleMaking – Dr. Kolstoe reported that everything was submitted. The location will be at Badlands Human Service Center on September 27, 2019. Dr. Renee Boomgaarden will be present. Discussion held on length of time required to stay (Dr. Boomgaarden to stay for 2 hours) & it was noted that the Public Meeting to review the proposed changes to the Administrative Code must be recorded.

   Educational Standards of Practice:

d. Board Office Coordinator (Dr. Boomgaarden)
   i. Document options with the State ITD – Judy updated Board on her review of the system and the process to set up. Dr. Boomgaarden recommended moving forward to get the ITD system in place as soon as possible.
   ii. Monthly Finance Report and Monthly Status Report – Financial Reports were provided to the Board

e. Outreach/Training Coordinator (Dr. Quam)
   i. Upcoming Training
      1. FARB Training – Federation of Associations of Regulatory Boards: no news back from Dr. Margo Adams Larson.
      2. ASPPB – Wednesday, October 16, 2019 – Sunday, October 20, 2019 Annual Meeting – Minneapolis MN; Who can attend? Dr. Renee Boomgaarden, Dr. Paul Kolstoe, Dr. Jennifer Krance, Dr. Sara Quam attending. Board members can ask ASPPB about $500.00 stipend
3. Attorney General Workshop: Bismarck on October 29th, 2019 – Who can attend? Dr. Renee Boomgaarden, Dr. Jennifer Krance, Dr. Sara Quam, Deb Salwei, Judy Vetter-Pfeifer, Board Services attending. Dr. Boomgaarden will send in RSVP for all.

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda – Dr. LaRocque presented the Consent Agenda. Dr. LaRocque made a motion to approve the Consent Agenda provided to the Board, Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Yes, Dr. Jennifer Krance, Yes, Deb Salwei, Yes. Motion carries.

g. Examination Coordinator* (Dr. Krance)
   i. PRE –
   ii. Set Date for Oral Exam – Dr. Krance to spearhead the Oral Exams. Date set for Oral Exams is October 30th, 2019

h. Budget Coordinator (Dr. Kolstoe) – no concerns

4. NEW BUSINESS
   a. Planning for this year’s renewals – Dr. Quam working on editing form. Date to start renewals discussed. Suggestions to set goal for sending out e-mails to renew by 10-1-2019. Board Members to be sent e-mail first as test pilot to make sure it works and work out any kinks that may need fixed.

5. Special Topics
   b. School Psychology (Dr. Kolstoe)
   c. DOH Autism Advisory Group (Dr. Boomgaarden)
   d. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business

7. Adjourn: Meeting adjourned at 1:02 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2019 DATES: OCT 21, NOV 18, DEC 16

Board Office Meetings:
2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

Oral Exams:
Approved at April 20, 2020 Board Meeting

1. Call to Order & Attendance (Dr. Renee Boomgaarden, Presiding, called to order at 12:00pm CT. In attendance: Dr. Edward Kehrwald, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Jennifer Krance, Dr. Sara Quam, Dr. Angela LaRocques, Deb Salwei, Judy Vetter-Pfeifer (APT), Dr. Kuchler

2. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler present)
         Dr. Brooks – The Board was updated that Dr. Thompson was contacted to review the case, she declined due to conflict of interest. Suggestions were made as to who to approach next; Dr. Kehrwald suggested Dr. Greg Hauge or Dr. Thora Anderson. Contact will be made with Dr. Greg Hauge for consideration.
      ii. Inquiries – Dr. Kuchler
      iii. Discipline:
         None
      iv. Business Items:
   b. Applications Coordinator* (Dr. Boomgaarden & Dr. Kehrwald)
      i. Sit for EPPP
      ii. Sit for Oral Exam –
         Dr. Atherton - LP
         Dr. Etzold - LP
         Mr. Charles Burd – LABA
         Dr. Boomgaarden made motion to approve the Oral Exam candidates noted above to sit for Oral Exam; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes, Deb Salwei, Yes. Motion carries.
      iii. For Limited Practice –
      iv. 3 Month Resident –
         Letters issued:
         Dr. Blake Gilbert
      v. Open Application Files Needing Board Action or Discussion:
         Dr. Emily Daniel: Board updated on contact by Dr. Emily Daniel re: options to take Oral Exam remotely via Virtual options due to personal difficulties with traveling during October & January. Decision tabled; Dr. Boomgaarden to contact for more information.
      vi. Provisional License Status letters issued since last meeting: (FYI only)
Ms. Moum-Kasin (LABA)
Ms. Baasch (LABA)
Ms. Jeryca Martell (LABA)
Ms. Hohenstein (LABA)
Dr. Wanner-Perry (LP)
vii. List of Application Initiation Forms Received since last meeting:
viii. List of Supervision Notification Forms Received since last meeting:
Dr. Gilbert
ix. Business Items:
   RABA to LABA transition for Ms. Wille: Dr. Boomgaarden discussed option with Board; Dr. Kehrwald made motion to recognize & move Ms. Wille’s license level to a LABA since Oral Exams were passed, legally met requirements; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes, Deb Salwei, Yes. Motion carries.
c. Legislative Coordinator (Dr. Kolstoe)
   RuleMaking – Dr. Kolstoe called for motion to approve moving forward with the Proposed Administrative Code changes; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes, Deb Salwei, Yes. Motion carries.
ed. Board Office Coordinator (Dr. Boomgaarden)
   Document options with the State ITD – Judy updated Board on contact with Kory with State ITD, process is in motion.
   i. Monthly Finance Report and Monthly Status Report – September 2019 Financial Reports were provided to the Board

e. Outreach/Training Coordinator (Dr. Quam)
   1. AG Workshop: Bismarck, ND October 29, 2019 (Dr. Boomgaarden, Dr. Kehrwald, Dr. Krance, Dr. Quam, Deb Salwei, Judy Vetter-Pfeifer attending)
   2. Outreach Updates:
      Suggested website updates / changes
f. Continuing Education Coordinator (Dr. LaRocque)
i. Consent Agenda – Dr. LaRocque presented the Consent Agenda.
   Dr. LaRocque made a motion to approve the Consent Agenda as listed 1-9 & 1-8 provided to the Board, Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes, Deb Salwei, Yes Yes. Motion carries.
g. Examination Coordinator* (Dr. Krance)
MINUTES

Monday, October 21, 2019 @ 12-1:30 pm CST

i. PRE –
ii. Set Date for Oral Exam – Dr. Krance to spearhead the Oral Exams. Date set for Oral Exams is October 30th, 2019
h. Budget Coordinator (Dr. Kolstoe) – no concerns

4. NEW BUSINESS:
   a. Renewals
   b. Administrative Rules for post session
   c. Educational Standards Practice Board – School Psychologist
   d. Inquiry Items

5. Special Topics
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaardaen)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business: Dr. Quam potential different renewal application related to website changes

7. Adjourn: Meeting adjourned at 12:54 p.m.

Next Board Regular Meetings (noon CT to 1:30 pm):
2019 DATES: NOV 18, DEC 16

Board Office Meetings:
2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

Oral Exams:
Call to Order & Attendance (Dr. Renee Boomgaarden, Presiding, called to order at 12:02 pm CT. In attendance: Dr. Edward Kehrwald, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Jennifer Krance, Dr. Sara Quam, Dr. Angela LaRocques, Judy Vetter-Pfeifer (APT), Dr. Kuchler: Absent: Deb Salwei

1. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

2. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler provided a BI Report)
         Dr. Brooks – The Board was updated that Dr. Hauge signed the Board Agreement, the ROI was signed by the Complainant, file copies were mailed to Dr. Hauge and Dr. Brooks was sent the ROI.
      ii. Inquiries – Dr. Boomgaarden asked for update on the request received for Revocation Document on J. Belanger license.
      iii. Discipline:
            None
      iv. Business Items: Board discussion held on renewing Board Investigator Contract with Dr. Kuchler. Dr. Kolstoe made motion to extend Dr. Kuchler’s contract as BI, continue contract as written extending it to June 30, 2021.
            Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Recused himself; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries.
   b. Applications Coordinator* (Dr. Boomgaarden & Dr. Kehrwald)
      i. Sit for EPPP
         Dr. BehrensBerg: Dr. Boomgaarden made motion to approve the Dr. BehrensBerg to take EPPP; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries.
         Dr. Blake Gilbert: Dr. Boomgaarden made motion to approve the Dr. Gilbert to take EPPP; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries.
      ii. Sit for Oral Exam –
         Dr. Superville (LP) - Dr. Boomgaarden made motion to approve Dr. Superville to sit for Oral Exam; Role Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries.
      iii. For Limited Practice –
      iv. 3 Month Resident –
         Letters issued:
      v. Open Application Files Needing Board Action or Discussion:
Dr. Emily Daniel: Dr. Boomgaard & David Schaibley briefly covered the communications related to Dr. Daniel’s option to take Oral Exams and offer to extend Provisional until she can take the Oral Exams. No further action needed by Board at this time. Waiting for response back on Provisional Extension offered.

vi. Provisional License Status letters issued since last meeting: (FYI only)

vii. List of Application Initiation Forms Received since last meeting:

viii. List of Supervision Notification Forms Received since last meeting:

ix. Business Items:

   Dr. Atherton’s query re: supervision: Board discussed his supervision hours inquiry. David Schabley reviewed the Board rules on this. Dr. Boomgaard & David Schaibley to draft response to send to Dr. Atherton.

   LABA license fees: Dr. Boomgaard covered transition for LABA’s that passed their Oral Exams on 10/30/2019 and Board discussion held on how to proceed with issuing their licenses regarding renewal date and renewal fees. Dr. Boomgaard called for motion to approve licensure for the three (3) individuals (LABA’s) who passed their Oral Exams as noted and not charge them the renewal fee, their licenses would be good until 12-31-2020: Role Call Vote: Dr. Renee Boomgaard, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries

c. Legislative Coordinator (Dr. Kolstoe)

   RuleMaking – Dr. Kolstoe updated the Board on the Legislative Rules Committee Scheduled for December 3rd at 11:45 a.m. He believes we are on course.

   Educational Standards of Practice:

   Department of Commerce Request: Board Attorney David Schaibley covered the information, forms to arrive and complete.

d. Board Office Coordinator (Dr. Boomgaard)

   Document options with the State ITD – Judy updated Board that it is working, Dr. Quam has also been successful in getting connected. Judy to send Board Members the help desk contact number for assistance.

   ii. Monthly Finance Report and Monthly Status Report – October 2019 Financial Reports were provided to the Board

e. Outreach/Training Coordinator (Dr. Quam)

   1. FARB Training Opportunities January 2020 in Colorado Springs
   2. ASPPB in Montreal, April 2020
   3. Training priorities

   Outreach Updates:

   Suggested website updates / changes: Dr. Quam can make changes & then share with Board for review before making them public on the website.

f. Continuing Education Coordinator (Dr. LaRocque)

   i. Consent Agenda – Dr. LaRocque presented the Consent Agenda, it was provided to the Board:

   Dr. LaRocque made a motion to approve the Consent Agenda as listed 1-2 & 1-4 as provided to the Board,
Roll Call Vote; Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes. Motion carries.

g. **Examination Coordinator** (Dr. Krance)
   i. Proposal for Oral Exam Modifications: Dr. Boomgaarden proposed idea to consider changes to Oral Exam. Board to think about it and discuss further at the December 2019 meeting.

h. **Budget Coordinator** (Dr. Kolstoe) – no concerns

3. **NEW BUSINESS:**
   a. Renewals
   b. Administrative Rules for post session
   c. Educational Standards Practice Board – School Psychologist
   d. Inquiry Items

4. **Special Topics**
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

5. Other Business: Dr. LaRocque discussed need to update the Audit Form to 2020. Discussion held to use same G-mail account for CE audit reporting.

6. Adjourn: Meeting adjourned at 1:36 p.m.

**Next Board Regular Meetings (noon CT to 1:30 pm):**
2019 DATES: DEC 16

**Board Office Meetings:**
2019 DATES: MEETS EVERY FRIDAY IN 2019 UNLESS OTHERWISE NOTED

**Oral Exams:**
Approved at April 20, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding) called to order at 12:01 pm CT. In attendance: Dr. Edward Kehrwald, Dr. Paul Kolstoe, Mr. David Schaibley, Dr. Jennifer Krance, Dr. Sara Quam, Dr. Angela LaRocques, Deb Salwei, Dr. Kuchler, Judy Vetter-Pfeifer (APT),:

   1. Mission Statement - Purpose and mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

2. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler)
      Dr. Brooks: Dr. Kuchler reviewed reports & documents received. Board Members were provided BI Report and Report Findings by Dr. Greg Hauge prior to Board Meeting for review. Dr. Boomgaarden made motion to dismiss complaint filed. Dr. Ed Kehrwald asked to be recused from vote due to relationship; Attorney Schaibley provided review of reasons for recusal; Dr. Boomgaarden called for Motion to have Dr. Kehrwald vote: Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries. Dr. Boomgaarden made motion to dismiss complaint filed: Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries. Attorney Schaibley will write letter to Dr. Brooks on complaint dismissal. Dr. Kuchler to write letter to Dr. Hauge on his services / report findings.
      ii. Inquiries (Dr. Kuchler)
      iii. Discipline-none
      iv. Business Items: Dr. Boomgaarden updated Board on inquiry from Amy Veith regarding 3 yr. residency letter reissued yearly. Board discussion held on changing verbiage of 3yr residency letter to keep working on progress towards licensure. Board will consider and discuss option of having supervisors provide letter on progress to the Board at future Board Meeting.
   b. Applications Coordinator* (Dr. Kehrwald/Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam
      Dr. Ellingson – Dr. Boomgaarden call for Motion for approval to take Oral Exams: Dr. Paul Kolstoe recused himself for vote due to his supervisory duties with Dr. Ellingson. Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries. For Limited Practice
      iii. 3 month Resident
Letters issued
iv. Open Application Files Needing Board Action or Discussion
v. Provisional License Status letters issued since last meeting
vi. List of Application Initiation Forms Received since last meeting
vii. List of Supervision Notification Forms Received since last meeting
viii. Business Items
   LABA license fees and January transition: Judy updated Board on information sent to Allyson Hicks with AG’s Office on status of renewals for the ABA’s as well as status of those with Provisionals and new applicants. Dr. Boomgaard updated Board on inquiry from LABA applicant on fees paid in relation to new board taking over LABA’s.

c. Legislative Coordinator (Dr. Kolstoe)
   Rule making: Dr. Kolstoe covered status; Good to go.
   Educational Standards Practice
   Board
   Department of Commerce request

d. Board Office Coordinator (Dr. Boomgarden)
   i. State IDT transition
   ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.): data from November, 2019

e. Outreach/Training Coordinator
   1. FARB Training opportunities January, 2020 in Colorado Springs
   2. ASPPB in Montreal, April, 2020; Dr. Boomgaard contemplating attending
   3. Training priorities

Outreach Updates
   1. Suggested website updates/changes

f. Continuing Education Coordinator (Dr. LaRocque)
Consent Agenda: Dr. LaRocque presented the Consent Agenda to Board, it was provided to the Board: Dr. LaRocque called for Motion to Approve CE’s recommended on the Consent Agenda: Roll Call Vote: Dr. Renee Boomgaard, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries.

Audit issues: Dr. LaRocque provided Board with Audits for Licensees Nov. 1, 2017- October 31, 2019 Reporting Year: Audits with no issues listed; Audits with minor issues reviewed by Dr. LaRocque: Dr. LaRocque called for Motion to approve CE Extension Request and License Renewal for Dr. Rosanne McBride: Roll Call Vote: Dr. Renee Boomgaard, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries. Dr. LaRocque called for Motion to approve CE Extension Request and License Renewal for Dr. Shelly Hall: Roll Call Vote: Dr. Renee Boomgaard, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries.
Dr. LaRocque called for Motion to approve CE Extension Request and License Renewal for Dr. Brian Moe:
Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries.
Dr. LaRocque reviewed Dr. Cindy Juntunen’s CE Audit, Board held brief discussion on how to proceed with CE issue: Dr. LaRocque called for Motion to Approve License Renewal & continue to explore CE’s she needs to meet & report back to Board by next meeting: Roll Call Vote: Dr. Renee Boomgaarden, Yes; Dr. Angela LaRocque, Yes; Dr. Edward Kehrwald, Yes; Dr. Sara Quam, Yes; Dr. Paul Kolstoe, Dr. Jennifer Krance, Yes; Deb Salwei, Yes; Motion carries. Dr. LaRocque reviewed Audits that were not completed: 2 not renewing licenses; Dr. Kara Richardson-Cline & Dr. Thomas Motl: Dr. Rhea Owens has not completed or responded to Renewal Application for 2020.

3. NEW BUSINESS
   a. Renewals - Dr. Nevland’s late fee; Board updated on Late Fee Waiver Request by Dr. Nevland due to incorrect e-mail contact information. Per Board discussion – late fee is to be waived.
   b. Administrative Rules for post session
   c. Educational Standards Practice Board – School Psychologists
   d. Inquiry Items

4. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings (Mr. Schaibley)

5. Other Business Arising – time permitted

6. Adjourn

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).