nd state board of psychologist examiners

Approved at September 21, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaard, PhD, Presiding) Called to Order at 12:03 p.m. In Attendance: Dr. Renee Boomgaard; Dr. Ed Kehrwald; Deb Salwei; Dr. Jennifer Krance; Dr. Angela LaRocque; Judy / APT: Absent: Dr. Sara Quam; Dr. Paul Kolstoe; Dr. Christine Kuchler; Dave Schaibley

2. Mission Statement - Purpose and Mission, The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints* i. Complaints (Dr. Kuchler) Dr. Blohm: Dr. Kuchler was not present. Dr. Boomgaard reviewed the BI Report provided by Dr. Kuchler. ii. Inquiries (Dr. Kuchler) iii. Discipline-none

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaard) i. Sit for EPPP ii. Sit for Oral Exam iii. For Limited Practice iv. 3 - Month Resident Letters issued v. Open Application Files Needing Board Action or Discussion Dr. Kara Richardson-Cline vi. Provisional License Status Letters issued since last meeting Dr. Juhsien Hung Kao Dr. Scott Porter Dr. K. Ceders vii. List of Application Initiation Forms received since last meeting Dr. Matthew Chester viii. List of Supervision Notification Forms received since last meeting ix. Business Items Pandemic license exemptions: Dr. Boomgaard to draft response to send out to all licensees via e-mail. Clinical Practicums inquiry on providing direct service while wearing appropriate PPE / can schools prevent doing Practicums when appropriate guidelines and requirements are met to prevent the spread of COVID-19.

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
c. Legislative Coordinator (Dr. Kolstoe)
   Rule making

d. Board Office Coordinator (Dr. Boomgarden)
   i. State IDT transition
   ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

e. Outreach/Training Coordinator
   i. ASPPB in October
   ii. Training priorities
   Outreach Updates
   i. Suggested website updates/changes: Judy updated that Dr. Kolstoe, Dr. Margo Adams Larsen and Dr. Sara Quam will be working on updating the website. Approved CE’s to be updated on website as soon as possible.

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda: Dr. LaRocque provided August 2020 Consent Agenda to the Board. Dr. Boomgaard made Motion to approve all CE requests as noted on the Consent Agenda: Roll Call Vote: Dr. Krance – yes; Deb Salwei – yes; Dr. Kehrwald – yes; Dr. LaRocque – yes; Dr. Boomgaard – yes. Motion Carried
   ii. Continuing education issues due to pandemic exemption: add CE’s approved to website as soon as possible.

g. Examination Coordinator (Dr. Krance)
   i. Oral Exams - October 2020: Oral Exams date set for October 21, 2020 to start @ 9:00 a.m.

h. Budget Coordinator (Dr. Kolstoe)
   i. Financial Planning = estimating

4. NEW BUSINESS
   a. COVID-19
   b. Planning Board retreat
   c. Election of Board Officers: Board Offices up for Election; President, Secretary and Vice-President; Dr. Boomgaard made Motion to open nominations for the Board Offices; Dr. LaRocque nominated Dr. Renee Boomgaard to continue as President; Dr. Renee Boomgaard moved to reelect Dr. Kolstoe (not present) and if issue arises it can be revisited; Dr. Boomgaard moved to reelect Dr. LaRocque as Vice President. Roll Call Vote on Board Officers Nominations; Dr. Jennifer Krance – yes; Dr. Angela LaRocque – yes; Dr. Ed Kehrwald – yes; Deb Salwei – yes; Dr. Renee Boomgaard – yes.
   d. Occupational licensing meeting with Dept. of Commerce

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

NDSBPE *** MEETING AGENDA

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6. Other Business Arising – time permitted

7. Adjourn: Meeting adjourned.
Next Board Regular Meetings (noon CT to 1:15 pm):
2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL 20, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.

Board Office Meetings:
2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

Oral Exams:
2020 dates JAN 29, May 27, JUL 29, OCT, TBD

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