Approved at January 25, 2021 Board Meeting

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding) Called to order @ 12:06p.m. In Attendance: Dr. Kehrwald, Dr. Kolstoe, Dr. Quam, Dr. LaRocque, Dr. Krance, Dr. Boomgaarden, David Schaibley, Judy, APT Inc. Absent: Deb Salwei, Dr. Kuchler (board investigator).

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS
   
a. Complaints*
      i. Complaints (Dr. Kuchler)
         Dr. Horner: Dr. Kuchler, not present, but provided the Board with BI Report prior to meeting. Board briefly discussed BI Report and testing instruments used by Dr. Horner. Board decided to send letter with recommendations for use of more current tests as noted in Dr. Horner’s response letter, and to follow state laws regarding medical records. Dr. Boomgaarden called for Board Vote on approval to NOT take any further action on this complaint. Roll Call Vote: Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Kolstoe – Yes; Dr. LaRocque – Yes; Dr. Boomgaarden – Yes. Approval to NOT take any further actions Passed.
      ii. Inquiries (Dr. Kuchler)
      iii. Discipline-none

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
   
i. Sit for EPPP
      Dr. Gail Williams: Dr. Boomgaarden called for Board Vote on Approval for Dr. Gail Williams to take the EPPP. Roll Call Vote: Dr. Angela LaRocque – Yes; Dr. Paul Kolstoe – Yes; Dr.Sara Quam – Yes; Dr. Renee Boomgaarden – Yes; Dr. Ed Kehrwald – Yes; Dr. Jennifer Krance – Not able to vote due to technical issues. Approval to take EPPP Passed.
   
ii. Sit for Oral Exam
      Dr. Luger: Dr. Boomgaarden called for Board Vote on Approval for Dr. Luger to sit for Oral Exams: Roll Call Vote: Dr. Ed Kehrwald – Yes; Dr. Renee Boomgaarden – Yes; Dr. Sara Quam – Yes; Dr. Paul Kolstoe – Yes; Dr. Angela LaRocque – Yes; Dr. Jennifer Krance - Not able to vote due to technical issues. Approval to take Oral Exam Passed. Dr. Kao: Dr. Boomgaarden called for Board Vote on Approval for Dr. Kao to sit for Oral Exams: Roll Call Vote: Dr. Ed Kehrwald – Yes; Dr. Renee Boomgaarden – Yes; Dr. Sara Quam – Yes; Dr. Angela LaRocque – Yes; Dr. Paul Kolstoe – Yes; Dr. Jennifer Krance – Yes; Approval to take Oral Exam Passed.
iii. For Limited Practice

iv. 4 - Month Resident Letters issued
   Dr. Schaefer

v. Open Application Files Needing Board Action or Discussion
   Dr. Alessandri

vi. Provisional License Status Letters issued since last meeting
   Dr. Schaefer

vii. List of Application Initiation Forms received since last meeting

viii. List of Supervision Notification Forms received since last meeting

ix. Business Items

   c. Legislative Coordinator (Dr. Kolstoe): Dr. Kolstoe and Dave briefly discussed legislative bills that are trickling in for next session and requested that all board members review the PSYPACT on ASPPB website as N.D. National Guard will be addressing this during the next legislative session.

   Rule making

   d. Board Office Coordinator (Dr. Boomgarden)
      i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

   e. Outreach/Training Coordinator
      i. ASPPB
      ii. Training priorities

   Outreach Updates
      i. Suggested website updates/changes: Dr. Margo Adams Larsen working on updates (board minutes and CE approved trainings are current).

   f. Continuing Education Coordinator (Dr. LaRocque)
      i. Consent Agenda: Dr. Angela LaRocque provide Board with the Consent Agenda. Dr. LaRocque asked for Board input on CE approval request submitted by Dr. Hines. Board briefly discussed course submitted by Dr. Hines. Board agreed on contacting Dr. Hines for clarification on how it impacts her clinical practice and how she uses it. Dr. Boomgaarden called for Vote on approval of whole Consent Agenda: Roll Call Vote: Dr. Boomgaarden – No; Dr. Kehrwald – No; Dr. LaRocque – No; Dr. Kolstoe – No; Dr. Krance – No; Dr. Quam – No. Approval of whole Consent Agenda Did NOT Pass. Dr. Boomgaarden called for Vote on Approval of the rest of the Consent Agenda with exception of Dr. Hines: Roll Call Vote: Dr. Kehrwald – Yes; Dr. Boomgaarden – Yes; Dr. Quam – Yes; Dr. Kolstoe – Yes; Dr. LaRocque – Yes; Dr. Krance – Yes. Approval for Consent Agenda with exception of Dr. Hines CE request Passed.

   ii. Continuing education issues due to pandemic exemption; Judy reported that out of 2021 Renewals received to-date only four (4) responded not able to complete CE’s due to pandemic. Dr. LaRocque reported on licensee audits slated for this renewal period.

   g. Examination Coordinator (Dr. Krance)

   h. Budget Coordinator (Dr. Kolstoe)
      i. Financial Planning = estimating

4. NEW BUSINESS
   a. COVID-19
b. Planning Board retreat

c. Election of Board Officers

d. Approve minutes from 11/16/2020 Board Meeting: Board was provided 11/16/2020 board minutes. Dr. Boomgaarden asked Board if there were any changes to the minutes none. Dr. Boomgaarden called for Vote to Approve Board Meeting Minutes of 11/16/2020: **Roll Call Vote:** Dr. Kehrwald – Yes; Dr. Boomgaarden – Yes; Dr. Krance – Yes; Dr. Quam – Yes; Dr. LaRocque – Yes; Dr. Kolstoe – Yes. **Vote to Approve 11/16/2020 Minutes Passed.**
e. License Renewals

5. **SPECIAL TOPICS**
   
a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. **Other Business Arising – time permitted**

7. **Adjourn:** Adjourned @ 1:02 p.m.
   
   **Next Board Regular Meetings (noon CT to 1:15 pm):**

   2021 DATES: JAN 25, FEB 22, MAR 15, APR 19, MAY 17, JUNE 21, JUL 19, AUG 16, SEP 20, OCT 18, NOV 15, DEC - TBD.

   **Board Office Meetings:**
   2021 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2021 AS ANNOUNCED

   **Oral Exams:**
   2021 Dates JAN 20, APRIL - TBD, JUL - TBD, OCT - TBD,