Approved at April 20, 2020 Board Meeting

1. Call to Order & Attendance  (Renee Boomgaarden, PhD, Presiding) Called to Order at 12:03 p.m. CT. In attendance: Dr. Renee Boomgaarden; Dr. Ed Kehrwald; Dr. Paul Kolstoe; Dr. Sara Quam; Dr. Jennifer Krance; Deb Salwei, Board Attorney David Schaibley, Judy Vetter-Pfeifer / APT: Absent: Dr. Angela LaRocque

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

   a. Complaints*  
      i. Complaints (Dr. Kuchler): None  
      ii. Inquiries (Dr. Kuchler): None  
      iii. Discipline-none  
         Dr. Hartson’s complaint: Judy / APT gave update on communication sent to Dr. Hartson for contact information verification and to clarify CE Audit time frame.

   b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)  
      i. Sit for EPPP  
      ii. Sit for Oral Exam  
      iii. For Limited Practice  
         Dr. Patenaude  
      iv. 3 - Month Resident Letters issued  
      v. Open Application Files Needing Board Action or Discussion  
      vi. Provisional License Status Letters issued since last meeting  
         Dr. Mooney: Brief discussion on inquiry from Dr. Mooney relative to ASPPB PLUS and endorsement requirements from supervisors. Dr. Boomgaarden to send response / clarification.  
         Dr. Anderson  
         List of Application Initiation Forms received since last meeting  
      vii. List of Supervision Notification Forms received since last meeting  
         Business Items  
         Applicants with CPQ: Board is approving the CPQ of Dr. Pishney in lieu of the PLUS.

   c. Legislative Coordinator (Dr. Kolstoe)  
      Rule making  
      Educational Standards Practice  
      Board

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

*Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
nd state board of psychologist examiners

Department of Commerce request

d. **Board Office Coordinator** (Dr. Boomgarden)
   i. State IDT transition

e. **Outreach/Training Coordinator**
   1. ASPPB in Montreal, April 2020
   2. Training priorities
   **Outreach Updates**
   1. Suggested website updates/changes

f. **Continuing Education Coordinator** (Dr. LaRocque) Dr. LaRocque provided Consent Agenda prior to meeting and sent message recommending approval of all on the consent agenda.
   i. Consent Agenda: Dr. Boomgaarden called for Motion to Approve all (5) on Consent Agenda: Roll Call Vote: Deb Salwei – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Boomgaarden – Yes; Dr. Kolstoe – Yes; Motion Carries

g. **Examination Coordinator** (Dr. Krance)
   i. Proposal for Oral exam modification: Dr. Boomgaarden asked for Board input. Brief discussion held: Dr. Kehwald likes the case format; discussion on establishing competency, logistics (what to do; where to go) Dr. Kolstoe offered to start formulating test questions for the Oral Exams for review and consideration by the Board.

h. **Budget Coordinator** (Dr. Kolstoe)
   i. Financial Planning = estimating

4. **NEW BUSINESS**
   a. Administrative Rules for post session
   b. Educational Standards Practice Board – School Psychologists
   c. Inquiry Items
   d. Certificates of Appreciation

5. **SPECIAL TOPICS**
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. **Other Business Arising – time permitted**

7. **Adjourn:** Meeting adjourned at 12:40 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm): March 16, 2020.
2020 DATES: JAN 27, FEB 10, MAR 16, APR 13, MAY 18, JUNE 15, JUL TBD, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7th
Board Office Meetings:
2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

Oral Exams:
2020 dates JAN 29, APRIL 29, JUL, OCT, TBD