Approved at February 22, 2021 Board Meeting

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Dr. Boomgaarden called meeting to order at 12:01 p.m. **Present:** Dr. Renee Boomgaarden, Dr. Ed Kehrwald, Dr. Paul Kolstoe, Dr. Jennifer Krance, Dr. Angela LaRocque, Dr. Sara Quam, Dr. Christine Kuchler, Dave Schaibley, Judy, APT. **Absent:** Deb Salwei

2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. **BOARD BUSINESS**

   a. **Complaints**
   i. Complainsts (Dr. Kuchler): Dr. Kuchler provided Board with BI Report. No Board actions required at this time.
   ii. Inquiries (Dr. Kuchler): Dr. Kuchler reported that complaint / inquiry filed against Dr. Rowe was resolved.
   iii. Discipline-none. Dr. Kuchler left meeting @ 12:06 p.m.

   b. **Applications Coordinator**
   i. Sit for EPPP
   ii. For Limited Practice
   iii. 4 - Month Resident Letters issued
   iv. Open Application Files Needing Board Action or Discussion
   v. Provisional License Status Letters issued since last meeting: Dr. Kohlhase
   vi. List of Application Initiation Forms received since last meeting.
   vii. List of Supervision Notification Forms received since last meeting
   viii. Business Items
nd state board of psychologist examiners

c. **Legislative Coordinator** (Dr. Kolstoe): Dave Schaibley gave the board brief overview of legislative bills that could impact boards. Dr. Kolstoe may come up with a legislative agenda for board.
   - Rule making
   - Moral Character
   - Alternative practitioners

d. **Board Office Coordinator** (Dr. Boomgarden)
   i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.): Judy provided board with financial reports.

e. **Outreach/Training Coordinator**
   i. ASPPB: Dr. Boomgaardin informed board that their meeting in April will be virtual.
   ii. Training priorities
   **Outreach Updates**
   i. Suggested website updates/changes

f. **Continuing Education Coordinator** (Dr. LaRocque)
   i. Consent Agenda: Dr. LaRocque provided the board with the Consent Agenda. Dr. LaRocque provided update on Dr. Hines CE approval request. **Roll Call Vote** on approval of Dr. Hines request for CE’s: Dr. Jennifer Krance – Yes; Dr. Renee Boomgaarden – Yes; Dr. Ed Kehrwald – Yes; Dr. Sara Quam – Yes; Dr. Paul Kolstoe – Yes; Dr. Angela LaRocque – Yes. **Approval Vote Passed.** Motion made by Dr. Boomgaarden to approve Requests for Approvals to Sponsor CE Programs (1 through 4 on Consent Agenda). **Roll Call Vote:** Dr. Jennifer Krance – Yes; Dr. Sara Quam – Yes; Dr. Ed Kehrwald – Yes; Dr. Renee Boomgaarden – Yes; Dr. Angela LaRocque – Yes. **Motion Passed.**
   ii. Continuing education issues due to pandemic exemption: Brief discussion held on Governor’s Emergency Order related to clarification that only Face-to-Face CE requirements were suspended, due to COVID-19 Pandemic, not all CE’s. Options discussed on how to move forward with licensees that reported their inability to complete required CE’s due to the pandemic.
   Dr. Pascucci request for CEU extension: Judy briefed board that Dr. Pascucci has not submitted the 2021 Renewal Application to-date, nor sent any update on CE extension requests.

g. **Examination Coordinator** (Dr. Krance)
   i. Oral Exams: Dr. Krance asked board to consider setting date of next Oral Exams in April. Oral Exams date set for April 21, 2021.

h. **Budget Coordinator** (Dr. Kolstoe)
   i. Financial Planning = estimating

4. **NEW BUSINESS**
   a. COVID-19
   b. Planning Board retreat
   c. Election of Board Officers
   d. Approve minutes from 12/07/2020 Board Meeting and 1/20/2021 Oral Exams Minutes: Dr. Boomgaarden called for vote to approve minutes of these meetings. **Roll Call Vote:** Dr. Boomgaarden – Yes; Dr. LaRocque – Yes; Dr. Krance – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes. **Approval of Minutes Passed.**

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**NDSBPE *** MEETING AGENDA**

**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
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e. License Renewals
f. Telehealth concerns from Board Chair Meeting: Dr. Boomgaard came gave brief update on this.

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaard)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business Arising – time permitted

7. Adjourn: Meeting adjourned at 1:34 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2021 DATES: JAN 25, FEB 22, MAR 15, APR 19, MAY 17, JUNE 21, JUL 19, AUG 16, SEP 20, OCT 18, NOV 15, DEC - TBD.

Board Office Meetings:
2021 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2021 AS ANNOUNCED

Oral Exams:
2021 Dates: JAN 20, APRIL 21, JUL - TBD, OCT - TBD,

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