Approved at September 21, 2020 Board Meeting

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Called to Order @ 12:01 p.m. **In Attendance:** Dr. Paul Kolstoe; Dr. Renee Boomgaarden; Dr. Ed Kehrwald; Dr. Sara Quam; Dr. Jennifer Krance; Deb Salwei; Dave Schaibley. **Absent:** Dr. Angela LaRocque

2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. **BOARD BUSINESS**

   a. **Complaints**
      i. Complaints (Dr. Kuchler)
         Dr. Atherton: Reviewed Dr. Atherton’s response. Waiting for response from complainant – Ms. Miller. Dr. Kuchler left meeting @ 12:11 p.m.
      ii. Inquiries (Dr. Kuchler)
      iii. Discipline-none

   b. **Applications Coordinator** (Dr. Kehrwald / Dr. Boomgaarden)
      i. Sit for EPPP
         Dr. Moss: Dr. Kehrwald reviewed his CPQ: Dr. Boomgaarden made motion to approve Dr. Moss to sit for Oral Exams: Roll Call Vote: Dr. Ed Kehrwald – Yes; Dr. Paul Kolstoe – Yes; Dr. Renee Boomgaarden – Yes; Dr. Jennifer Krance – Yes; Deb Salwei – Yes; Dr. Sara Quam – Yes. Motion Carried.
      iii. For Limited Practice
      iv. 3 - Month Resident Letters issued
      v. Open Application Files Needing Board Action or Discussion
      vi. Provisional License Status Letters issued since last meeting
         Dr. Andal
      vii. List of Application Initiation Forms received since last meeting
      viii. List of Supervision Notification Forms received since last meeting
      ix. Business Items
         Dr. Lambert’s inquiry: Asked to reconsider license; not from an APA accredited program. Dr. Boomgaarden will draft response.
         Dr. Clow’s inquiry: Refer her to follow APA guidelines; are they following telehealth requirements; brief discussion on remote supervision.

   c. **Legislative Coordinator** (Dr. Kolstoe)
      Rule making
      Department of Commerce request
d. Board Office Coordinator (Dr. Boomgarden)
   i. State IDT transition
   ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

e. Outreach/Training Coordinator
   1. ASPPB in New York, 2020; Uncertain if this meeting is on for October or not.
   2. Training priorities
      Outreach Updates
      1. Suggested website updates/changes

f. Continuing Education Coordinator (Dr. Larocque)
   i. Consent Agenda – (June) tabled until next meeting

g. Examination Coordinator (Dr. Krance)

h. Budget Coordinator (Dr. Kolstoe)
   i. Financial Planning = estimating

4. NEW BUSINESS
   a. COVID-19
   b. Planning Board retreat
   c. Dr. Quincer’s request

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business Arising – time permitted: Discussed option of Board Retreat in July or August (1/2 day).
   Dr. Boomgaarden and Dr. Kolstoe waiting on reappointment by Governor’s Office. Dr. Kuchler
   Contract: consider vote to extend contract renewal to a two-year contract; Dr. Renee
   Boomgaarden made motion to vote to extend contract to a two year: Roll Call Vote: Dr. Paul
   Kolstoe – Yes; Dr. Jennifer Krance – Yes; Dr. Sara Quam – Yes; Deb Salwei – Yes; Dr. Renee
   Boomgaarden – Yes; Dr. Ed Kehrwald – Yes. Motion Carries.

7. Adjourn: 12:44 p.m.
   Next Board Regular Meetings (noon CT to 1:15 pm):
   2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL TBD, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.
   Board Office Meetings:
   2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED
   Oral Exams:
   2020 dates JAN 29, May 27, JUL, OCT, T