Approved at April 20, 2020 Board Meeting

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Called to Order at 12:04 p.m. In Attendance: Dr. Renee Boomgaarden, Deb Salwei, Dr. Sara Quam, Dr. Jennifer Krance, Dr. Angela LaRocque, Dave Schaibley, Dr. Ed Kehrwald, Judy / APT. Absent: Dr. Paul Kolstoe

2. **Mission Statement** - **Purpose and mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. **BOARD BUSINESS**
   a. **Complaints**
      i. Complaints (Dr. Kuchler)
      ii. Inquiries (Dr. Kuchler)
      iii. Discipline-none
      iv. Business
         Dr. Tillman: Dr. Boomgaarden updated the Board on Dr. Tillman’s phone message.
   b. **Applications Coordinator** (Dr. Kehrwald/Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam: Board discussed moving Oral Exams testing date from April to May due to COVID-19. May 27th set as tentative date for next Oral Exams.
         Dr. Pishney: Dr. Boomgaarden called for Motion of approval to take Oral Exams: Roll Call Vote: Dr. Angela LaRocque, Yes; Dr. Sara Quam, Yes; Deb Salwei, Yes; Dr. Jennifer Krance, Yes; Dr. Renee Boomgaarden, Yes: Motion carries.
         Dr. Daniel: Board approved previously.
         Dr. Ellingson: Retake (Board approved previously)
         Dr. Palensky: Board approved previously.
         Board discussed moving Oral Exams from in-person testing to option of remote testing. Dr. Boomgaarden called for Motion of Board to be exploring & anticipates transitioning to remote & tele-provision of Oral Exams: Roll Call Vote: Dr. Ed Kehrwald, Yes; Dr. Renee Boomgaarden, Yes; Dr. Jennifer Krance, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Deb Salwei, Yes. Motion carries.
         For Limited Practice
      iii. 3 month Resident Letters issued
         Dr. Cavalieri
      iv. Open Application Files Needing Board Action or Discussion
         Dr. Daniel
         Dr. Palensky
         Dr. Mooney
      v. Provisional License Status letters issued since last meeting
         Dr. Rowe
      vi. List of Application Initiation Forms Received since last meeting
         Dr. Rowe

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**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
vii. List of Supervision Notification Forms Received since last meeting
   Dr. Cavalhieri
viii. Business Items
   Request for Telehealth permission from Master’s level MN psychologist
c. **Legislative Coordinator** (Dr. Kolstoe)
   Rule making
   Educational Standards Practice
   Board
   Department of Commerce request
d. **Board Office Coordinator** (Dr. Boomgarden)
   i. State IDT transition
   ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.): data from February 2020
e. **Outreach/Training Coordinator**
   1. ASPPB in New York, October, 2020
   2. ASPPB in Montreal, April, 2020-Cancelled
   3. Training priorities
   Outreach Updates
   1. Suggested website updates/changes
f. **Continuing Education Coordinator** (Dr. LaRocque)
   i. Consent Agenda: Dr. LaRocque presented the Consent Agenda and called for Motion recommending approval for the following: Request for CE’s; #1, #3, #4 and #5 and Requests for Approval to Sponsor CE Programs; #1 and #2: Roll Call Vote; Dr. Jennifer Krance, Yes; Dr. Sara Quam, Yes; Dr. Angela LaRocque, Yes; Deb Salwei, Yes; Dr. Ed Kehrwald, Yes; Dr. Renee Boomgaarden, Yes; Motion Carries. **Item #2 on Consent Agenda for Request for CE’s is tabled, pending more information.**
g. **Examination Coordinator** (Dr. Krance)
   i. Proposal for Oral exam modification
h. **Budget Coordinator** (Dr. Kolstoe)
   ii. Financial Planning = estimating
   iii.
4. **NEW BUSINESS**
   a. Renewals-
   b. Administrative Rules for post session
   c. Educational Standards Practice Board –School Psychologists
   d. Inquiry Items
   e. Attorney General’s opinion re: open meeting laws
5. **SPECIAL TOPICS**
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)

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**NDSBPE *** MEETING AGENDA**

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c. Child Support Enforcement Meetings (Mr. Schaibley)

6. **Other Business Arising – time permitted**

7. **Adjourn:** Meeting Adjourned at 12:42 p.m.

**Next Board Regular Meetings (noon CT to 1:15 pm):**
2020 DATES: JAN 27, FEB 10, MAR 16, APR 13, MAY 18, JUNE 15, JUL TBD, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.

**Board Office Meetings:**
2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

**Oral Exams:**
2020 dates JAN 29, May 27th (tentative), JUL, OCT, TBD