nd state board of psychologist examiners

Monday, November 16, 2020 @ 12:00-1:30
Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND

MINUTES

Approved at December 7th, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaard, PhD, Presiding) Called to order @ 12:19p.m. In Attendance: Dr. Kehrwald, Dr. Krance, Dr. LaRocque, Dr. Kolstoe, Dr. Boomgaard, Dave Schaibley, Dr. Kuchler (board investigator) Judy, APT Inc. Absent: Deb Salwei, Dr. Quam

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints* 
   i. Complaints (Dr. Kuchler) Dr. Kuchler provided BI report and gave brief over. Dr. Mugge: This complaint was dismissed by the Board at the 10/21/2020 Board Meeting and Dave Schaibley confirmed letter was sent out on dismissal. Dr. Horner: Dr. Kuchler briefly reviewed status of responses and additional information pending. Decision made by Board to request additional information on testing used. Dr. Kuchler will prepare ROI and will move forward with request once ROI is received. Dr. Kuchler left meeting @ 12:25p.m.
   ii. Inquiries (Dr. Kuchler)
   iii. Discipline-none

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaard)
   i. Sit for EPPP
      Dr. A. Eaton: Dr. Kehrwald reported to Board the review of PLUS was completed & looks good. Dr. Boomgaard called for Board Vote on Approval for Dr. Eaton to take EPPP. Roll Call Vote: Dr. Paul Kolstoe – YES; Dr. Angela LaRocque – YES; Dr. Ed Kehrwald – YES; Dr. Renee Boomgaard – YES; Dr. Jennifer Krance – YES. Approval to take EPPP Passed.
   ii. Sit for Oral Exam – Dr. Boomgaard called for Board Vote on Approvals for the following to take Oral Exams:
      Dr. Kristi Cedars: Roll Call Vote: Dr. Angela LaRocque – YES; Dr. Paul Kolstoe – YES; Dr. Jennifer Krance – YES; Dr. Ed Kehrwald – YES; Dr. Renee Boomgaard – YES. Approval to take Oral Exam Passed.
      Dr. R. Anderson: Roll Call Vote: Dr. Angela LaRocque – YES; Dr. Paul Kolstoe – YES; Dr. Jennifer Krance – YES; Dr. Renee Boomgaard – YES; Dr. Ed Kehrwald – YES. Approval to take Oral Exam Passed.
      Dr. C. Courage: Roll Call Vote: Dr. Jennifer Krance – requested recusal from vote; Dr. Angela LaRocque – YES; Dr. Ed Kehrwald – YES; Dr. Paul Kolstoe – YES; Dr. Renee Boomgaard – YES. Approval to take Oral Exam Passed.
   iii. For Limited Practice

*NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

*Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
iv. 4 - Month Resident Letters issued
   Dr. G. Williams
   Dr. K. Frantell
v. Open Application Files Needing Board Action or Discussion
vi. Provisional License Status Letters issued since last meeting
vii. List of Application Initiation Forms received since last meeting
viii. List of Supervision Notification Forms received since last meeting
ix. Business Items
   ASPPB Guidelines for COVID 19 modifications training assessment
   EPPP Covid issues – information provided to Board was informational only.
c. Legislative Coordinator (Dr. Kolstoe): Dr. Kolstoe reported nothing specific coming up legislatively and he has not heard anything on the Psych. Compact. Dave Schaibley briefly reported that there may be a number of Board Bills that may affect this Board in the upcoming legislative session.
   Rule making
d. Board Office Coordinator (Dr. Boomgaardan)
   i. State IDT transition
   ii. Monthly Finance Report
e. Outreach/Training Coordinator
   i. ASPPB
   ii. Training priorities
   Outreach Updates
   i. Suggested website updates/changes: Dr. Kolstoe briefly covered changes and brought up discussion of providing compensation for the work being done on the website. Suggestions provided and Dave S. will do some checking and report back at next meeting.
f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda: Dr. LaRocque provided Consent Agenda to the Board and recommended approval on all. Dr. Boomgaardan moved to vote approval. Roll Call Vote: Dr. Paul Kolstoe – YES; Dr. Jennifer Krance – YES; Dr. Ed Kehrwald – YES; Dr. Renee Boomgaardan – YES; Dr. Angela LaRocque – YES. Motion Passes.
   iii. Continuing education issues due to pandemic exemption – brief discussion on any inquiries received from licensees. Judy reported only a couple inquiries on length of time related to Executive Order suspending CE requirements.
g. Examination Coordinator (Dr. Krance)
h. Budget Coordinator (Dr. Kolstoe)
   i. Financial Planning = estimating

4. NEW BUSINESS
b. Planning Board retreat
c. ASPPB proposed guidelines for the use of social media
d. Renewals – Judy provided number of renewals received to-date. Discussion held on sending out 2021 Certificates. Board approved to start processing the renewals received. Judy to provide list of licensees that are due for reporting to Dr. LaRocque for preparation of random audit list.
e. Approve minutes from 10/19/2020 Board meeting and Oral Exam Minutes 10/21/2020: Dr. Boomgaard called for Motion to approve both meeting minutes: Roll Call Vote: Dr. Ed Kehrwald – YES; Dr. Angela LaRocque – YES; Dr. Paul Kolstoe – YES; Dr. Renee Boomgaard – YES; Dr. Jennifer Krance – YES. Motion Passed.
f. Board inquiry related to all information on application being publicly available; Is it possible to not have our home address be public information? Brief Board discussion on this. Judy is to check with Dr. Quam on accessibility of this information via Google Search in relation to renewals received in Google Docs format.

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaard)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business Arising – time permitted

7. Adjourn: Adjourned @ 1:14p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL 20, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.
2021 DATES: JAN 25, FEB 22, MAR 15, APR 19, MAY 17, JUNE 21, JULY 19, AUG 16, SEP 20, OCT 18, NOV 15, DEC - TBD.

Board Office Meetings:
2021 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2021 AS ANNOUNCED

Oral Exams:
2021: JANUARY 20, 2021; APRIL – TBD; JULY – TBD; OCTOBER – TBD.