nd state board of psychologist examiners

Monday, September 21, 2020 @ 12 – 1:30 p.m.
Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND
MINUTES

Approved at October 19, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding) Called to Order @ 12:01 p.m. In Attendance: Dr. Boomgaarden, Dr. Kehrwald, Dr. Kolstoe, Dr. LaRocque, Dr. Krance, Dr. Quam, Dave Schaibley, Dr. Kuchler (board investigator). Absent: Deb Salwei

2. Mission Statement - Purpose and Mission, The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS
   a. Complaints*
      i. Complaints (Dr. Kuchler): Dr. Kuchler provided the Board with the BI Report and reviewed that with the Board.
         Dr. J. Mugge; Dr. Kuchler gave a brief status report on new complaint filed on Dr. Mugge.
      ii. Inquiries (Dr. Kuchler):
         Dr. Atherton; Dr. Kuchler gave a brief status report on complaint filed on Dr. Atherton.
      iii. Discipline-none
         Dr. Kuchler left the Board Meeting.
   b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
      i. Sit for EPPP
         Sit for Oral Exam: Dr. Boomgaarden moved to approve each of the candidates noted below to sit for the Oral Exams:
         Dr. H. McConnell: Roll Call Vote: Dr. LaRocque – Yes; Dr. Kolstoe – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Boomgaarden – Yes. Motion Carries
         Dr. B. Williams: Roll Call Vote: Dr. LaRocque – Yes; Dr. Kolstoe – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Boomgaarden – Yes. Motion Carries
         Dr. A. Veith: Roll Call Vote: Dr. LaRocque – Yes; Dr. Kolstoe – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Boomgaarden – Yes. Motion Carries
         Dr. M. Chester: Roll Call Vote: Dr. LaRocque – Yes; Dr. Kolstoe – Yes; Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. Boomgaarden – Yes. Motion Carries
      ii. For Limited Practice
      iii. 4-month Resident Letters issued
         Dr. A. Parisien
         Dr. C. Alves
         Dr. E. Sargent
      iv. Open Application Files Needing Board Action or Discussion
      v. Provisional License Status Letters issued since last meeting
         Dr. D. Sarris
         Dr. D. Perry-Wanner
Dr. J. Rowe

vii. List of Application Initiation Forms received since last meeting
   Dr. Alves
   Dr. Parisien
   Dr. Sarris
   Dr. Sargent

viii. List of Supervision Notification Forms received since last meeting
    Dr. Parisien
    Dr. Alves
    Dr. Sargent

ix. Business Items

  c. Legislative Coordinator (Dr. Kolstoe): Dr. Kolstoe reported that early legislation is due in December.
     Rule making
     Department of Commerce request

  d. Board Office Coordinator (Dr. Boomgarden)
     i. State IDT transition
     ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

  e. Outreach/Training Coordinator
     1. ASPPB: Dr. Boomgaarden will be attending the virtual conference.
     2. Training priorities
        Outreach Updates
        1. Suggested website updates/changes: Judy gave status report on website updates implemented by Dr. Larsen (approved CE Programs are current). Brief discussion on website items.

  f. Continuing Education Coordinator (Dr. LaRocque)
     i. Consent Agenda: Dr. LaRocque provided Consent Agenda to the Board & recommended approval of all. Dr. Boomgaarden moved to vote approval. Roll Call Vote: Dr. Kehrwald – Yes; Dr. Boomgaarden – Yes; Dr.Kolstoe – Yes; Dr. LaRocque – Yes; Dr. Krance – Yes; Dr. Quam – Yes. Motion Carries.
     ii. Updated list of approved CEU requirements – Judy reported that website is current with approved CE Programs.
     iii. CEU pandemic suspension – Brief discussion on possibly providing reminder on CE requirements, relative to Governor’s Executive Order at time of renewals.

  g. Examination Coordinator (Dr. Krance)
     a. Oral Exams Date: October 21, 2020: Dr. Krance reviewed proposed time schedule and possible need for a break due to number of applicants taking oral exam.

  h. Budget Coordinator (Dr. Kolstoe)
     i. Financial Planning = estimating
4. **NEW BUSINESS**  
   a. COVID-19  
   b. Occupational Licensing Board Listening Session  
   c. Approval of 2020 Meeting Minutes: April 20th, May 18th, June 15th, July 20th and August 17th and Oral Exam Minutes from May 27th and July 29th.: Brief discussion held on minutes and if there is a requirement to have them signed by Secretary. Dave confirmed that signing the minutes is not a requirement. Dr. Boomgaard moved to vote approval of minutes. Roll Call Vote: Dr. LaRocque – Yes; Dr. Kolstoe – Yes; Dr. Kehrwald – Yes; Dr. Krance – Yes; Dr. Quam – Yes. Motion Carries.

5. **SPECIAL TOPICS**  
   a. School Psychology (Dr. Kolstoe)  
   b. DOH Autism Advisory Group (Dr. Boomgaard)  
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. **Other Business Arising – time permitted**

7. **Adjourn: 12:59 p.m.**

    **Next Board Regular Meetings (noon CT to 1:15 pm):**
    2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL 20, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.

    **Board Office Meetings:**
    2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

    **Oral Exams:**