ND State Board of Psychologist Examiners

Monday, October 19, 2020 @ 12:00-1:30 pm
Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND

Minutes

Approved at November 16, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding) Called to Order @ 12:03 p.m. In Attendance: Dr. Kehrwald, Dr. Quam, Dr. Krance, Dr. LaRocque, Dr. Kolstoe, Dr. Boomgaarden, Dave Schaibley, Dr. Kuchler (board investigator) Judy and Brian, APT Inc. Absent: Deb Salwei

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

   a. Complaints* (Dr. Kuchler): Dr. Kuchler provided the BI report. Dr. Kuchler briefly reviewed Dr. Mugge’s complaint response via Serkland Law Firm. Dr. Boomgaarden moved to vote on dismissing the complaint filed against Dr. Mugge. Roll Call Vote: Dr. Kehrwald – Yes; Dr. Krance – Yes; Dr. Kolstoe – Yes; Dr. LaRocque – Yes; Dr. Quam – Yes; Dr. Boomgaarden – Yes. Motion Carries (Dr. Kuchler left the Board Meeting at 12:10 p.m.)
      i. Inquiries (Dr. Kuchler)
      ii. Discipline-none

   b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam
      iii. For Limited Practice
      iv. 3 - Month Resident Letters issued
      v. Open Application Files Needing Board Action or Discussion
      vi. Provisional License Status Letters issued since last meeting
      vii. List of Application Initiation Forms received since last meeting
      viii. List of Supervision Notification Forms received since last meeting
     ix. Business Items

   c. Legislative Coordinator (Dr. Kolstoe)
      Rule making

   d. Board Office Coordinator (Dr. Boomgarden)
      i. State IDT transition
      ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

*Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) §43-32-27.1 (discussion of patient records); §44-04-18.8 (administration of examinations); or §44-04-19.1 (consultation with Board attorney).
iii. Board Meeting Minutes Approval: Dr. Boomgaarden moved to approve Board Meeting Minutes of September 21, 2020: *Roll Call Vote:* Dr. Kehrwald – Yes; Dr. Quam – Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Boomgaarden – Yes; Dr. Kolstoe – Yes. Motion Carries.

e. Outreach/Training Coordinator
   i. ASPPB in October: Dr. Boomgaarden and Dr. Kolstoe gave a brief review of the ASPPB training they attended.
   ii. Training priorities

Outreach Updates
   i. Suggested website updates/changes: Judy reported inquiry from Dr. Larsen on adding Disciplinary Actions page to website. Board will table for future discussion. Dr. Quam will deactivate the link on the website for the 2020 Renewals and will add the new link for 2021 Renewals once it is ready.

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda: Dr. LaRocque provided Consent Agenda to the Board & recommended approval of all. Dr. Boomgaarden moved to vote approval. *Roll Call Vote:* Dr. Kehrwald – Yes; Dr. Krance – Yes; Dr. Kolstoe – Yes; Dr. Quam – Yes; Dr. LaRocque – Yes; Dr. Boomgaarden – Yes. Motion Carries.
   ii. Continuing education issues due to pandemic exemption: Per Dave Schaibley, Governor suspended the CE requirements. The Board will hold off on doing Audits of CE’s for now. The 2021 renewals will be processed without meeting CE requirements as of now, but we will need to track who has to complete their CE’s, so once the Governor’s Order expires, we are able to follow up with those licensees. Dr. Quam changed the options on the 2021 Renewal Applications relative to their CE requirement status.

g. Examination Coordinator (Dr. Krance)
   i. Oral Exams - October 21, 2020

h. Budget Coordinator (Dr. Kolstoe)
   i. Financial Planning = estimating

4. NEW BUSINESS
   a. COVID-19: Dr. Boomgaarden briefly discussed possible option for Board to consider providing licensees a statement on COVID-19 and Informed Consent. Brief discussion on any news / updates related to how Dept. of Health is going to manage the practitioners that applied to provide telehealth services under the Governor’s Emergency Order.
   b. Planning Board retreat
   c. Election of Board Officers
   d. Occupational licensing meeting with Dept. of Commerce

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
   b. DOH Autism Advisory Group (Dr. Boomgaarden)
   c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business Arising – time permitted
7. Adjourn
Next Board Regular Meetings (noon CT to 1:15 pm):
2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL 20, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.

Board Office Meetings:
2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

Oral Exams:
2020 dates JAN 29, May 27, JUL 29, OCT 21,