nd state board of psychologist examiners

Monday, May 18th, 2020 @ 12:00-1:30 pm
Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND
Minutes

Approved at September 21, 2020 Board Meeting

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding) Called to Order at 12:31p.m. In Attendance: Dr. Renee Boomgaarden, Deb Salwei, Dr. Sara Quam, Dr. Jennifer Krance, Dr. Angela LaRocque, Dave Schaibley, Dr. Ed Kehrwald, Judy / APT. Absent: Dr. Paul Kolstoe

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

   a. Complaints* (Dr. Kuchler)
      i. Complaints (Dr. Kuchler)
         Dr. Atherton: Brief review of complaint received; Decision made to table until the grievance is completed through the employer(employment related issue). May request information on what was completed in reference to the grievance. Dr. Kuchler will prepare additional documents to send out, but will wait for response from Dr. Atherton and then assess where to go from there.
      ii. Inquiries Dr. Messler: Dr. Boomgaarden did brief review and covered what the Board response was.
      iii. Discipline-Dr. Darveaux: Dr. Kuchler reviewed the MN Conditional Status Report the Board received. Dr. Boomgaarden made Motion to lift the probation and reinstate full licensure: Roll call vote: Dr. Jennifer Krance – Yes; Dr. Sara Quam – Yes; Dr. Angela LaRocque – Yes; Deb Salwei – Yes; Dr. Ed Kehrwald – Yes; Dr. Renee Boomgaarden – Yes; Motion Carried
         Dr. Christine Kuchler left board meeting at 12:57 p.m.

   b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
      i. Sit for EPPP
      ii. Sit for Oral Exam
         Dr. Mooney: Dr. Renee Boomgaarden made Motion to approve Dr. Rene Mooney to sit for Oral Exams: Roll Call Vote: Dr. Angela LaRocque – Yes; Dr. Sarah Quam – Yes; Dr. Jennifer Krance – Yes; Deb Salwei – Yes; Dr. Ed Kehrwald – Yes; Dr. Renee Boomgaarden – Yes; Motion Carried
      iii. For Limited Practice –Dr. Swales
      iv. 3 - Month Resident Letters issued
      v. Open Application Files Needing Board Action or Discussion-Dr. Patricia Smith: Withdrew her application. General discussion held; Rules could be changed if Board wants to clarify standard; Decision made to look at what other states do on this.
      vi. Provisional License Status Letters issued since last meeting
         Dr. Andal
         Dr. Konrady

NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

*Executive Session Information: This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).
vii. List of Application Initiation Forms received since last meeting
viii. List of Supervision Notification Forms received since last meeting
ix. Business Items:
   Plans for remote oral examination: Deb Salwei is updating instructional sheet for GoToMeeting App. Discussion held on confidentiality and HIPPA compliance. Screen share will be used for test questions.

c. Legislative Coordinator (Dr. Kolstoe)
   Rule making
   Department of Commerce request

d. Board Office Coordinator (Dr. Boomgarden)
   i. State IDT transition
   ii. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

e. Outreach/Training Coordinator
   1. ASPPB in New York, 2020
   2. Training priorities

   Outreach Updates
   1. Suggested website updates/changes

f. Continuing Education Coordinator (Dr. LaRocque)
   i. Consent Agenda: Dr. Angela LaRocque provided the May 2020 Consent Agenda and made Motion to approve the recommendations on the agenda as noted: Roll Call Vote: Dr. Sara Quam – Yes; Dr. Jennifer Krance – Yes; Dr. Renee Boomgaard – Yes; Dr. Angela LaRocque – Yes; Dr. Ed Kehrwald – Yes. Motion Carried.
   ii. COVID-19 CEU issues: Nothing can be changed on this: encouraged to seek out live webcasts that are interactive – they count as Category 1.

g. Examination Coordinator (Dr. Krance)
   i. Oral Exam Procedure: GoToMeeting (presenting of exam questions via screen share)
   ii. Discussion / Approval of Oral Exams GoToMeeting Document

h. Budget Coordinator (Dr. Kolstoe)
   iii. Financial Planning = estimating

4. NEW BUSINESS
   a. COVID-19

5. SPECIAL TOPICS
   a. School Psychology (Dr. Kolstoe)
b. DOH Autism Advisory Group (Dr. Boomgaardsen)
c. Child Support Enforcement Meetings / Mr. Schaibley

6. Other Business Arising – time permitted

7. Adjourn: 1:35 p.m.

Next Board Regular Meetings (noon CT to 1:15 pm):
2020 DATES: JAN 27, FEB 10, MAR 16, APR 20, MAY 18, JUNE 15, JUL TBD, AUG 17, SEP 21, OCT 19, NOV 16, DEC 7.

Board Office Meetings:
2020 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2020 AS ANNOUNCED

Oral Exams:
2020 dates JAN 29, May 27, JUL, OCT, TBD