

nd state board of psychologist examiners

Monday, October 16, 2023 @ 12:00 pm - 1:00 pm

Held Virtually through Microsoft Teams

MINUTES

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Dr. Boomgaarden called meeting to order at 12:02 p.m. **Present:** Dr. Renee Boomgaarden, Dr. Paul Kolstoe, Gary Wolsky, Dr. Sara Quam, Matt Menge, Dr. Jennifer Krance, Dr. Ed Kehrwald, Dr. Angela LaRocque, Bridget Dowling with APT, Students: Amanda Johnson, Dezi Bushaw, Bobbie Sue Haynes, Janet Lund, MJ Gleeson, Felicia. **Absent: None**
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
 - a. **Complaints***
 - i. Complaints (Chris Hertler):
Dr. Moe – Board discussed complaint, Dr. Boomgaarden and Matt will be drafting and sending a closing/warning letter to Dr. Moe.
Dr. Soderstrom: Board discussed complaint in Executive Session from 12:10 p.m. – 12:29 p.m. After returning from executive session, Matt will be drafting a letter to Dr. Soderstrom asking about her process when it comes to the legality of seeing patients. What is her informed consent process.
 - b. **Applications Coordinator*** (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP
 - ii. Sit for Oral Exam
Dr. Russel: **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes. **Vote Passed.**
 - iii. For Limited Practice
 - iv. 4 Month Resident Letters issued
 - v. Business Items
Dr. Quam will become the Board's PSYPACT Commissioner.
 - c. **Legislative Coordinator** (Dr. Kolstoe)
Psypact and Special session
Administrative Rules draft is being finalized currently, Dr. Kolstoe and Matt will be adding more language so that the Board is able to take action when an individual is practicing without a license.
 - d. **Board Office Coordinator** (Dr. Boomgarden)
 - i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
 - e. **Outreach/Training Coordinator**

NDSBPE *** MEETING AGENDA

1

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

- i. ASPPB
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda: **Board is only approving 1-9 on this month's Consent Agenda, Roll Call**
Vote: Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes. **Vote Passed.**

g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –October 18, 2023.

h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating
Board is currently looking into getting individual technology equipment for Board members to be used for Board activity only.

4. NEW BUSINESS

- a. COVID-19
- b. Planning Board retreat –
- c. Election of Board Officers
- d. Approve Minutes from 9/18/2023 Board Meeting
Approve minutes from 9/18/2023 Board Meeting. Dr. Boomgaarden called for a vote to approve the minutes of the Board meeting on 8/21/2023. **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – absent; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes. **Approval Vote Passed.**

SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

5. Other Business Arising – time permitted

6. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2023 DATES: JAN 18, FEB 21, MAR 21, APR 18, MAY 16, JUNE 20, JUL 20, AUG 15, SEP 19, OCT 17, NOV 20, DEC TBD.

Board Office Meetings:

2023 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2022 AS ANNOUNCED

Oral Exams:

2023 Dates APRIL 19, JUL TBD, OCT TBD,

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).