

# nd state board of psychologist examiners

Monday, December 18, 2023 @ 12:00 pm - 1:00

Held Virtually through Microsoft Teams

## MINUTES

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Dr. Boomgaarden called meeting to order at 12:02 p.m. **Present:** Dr. Renee Boomgaarden, Dr. Paul Kolstoe, Gary Wolsky, Dr. Sara Quam, Matt Menge, Dr. Jennifer Krance, Dr. Ed Kehrwald, Dr. Angela LaRocque, Bridget Dowling with APT **Absent: None**
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
  - a. **Complaints\***
    - i. Complaints (Chris Hertler):  
**Dr. Whitcomb:** Board discussed complaint; Dr. Boomgaarden will be drafting letter to send to Dr. Whitcomb.  
**Dr. Soderstrom:** Matt has drafted a settlement agreement to send to Dr. Soderstrom.  
**Dr. Gable:** Board is concerned that she is labeled as a psychologist on UND's website when she is not one. The board will contact her to inform this.
  - b. **Applications Coordinator\*** (Dr. Kehrwald / Dr. Boomgaarden)
    - i. Sit for EPPP
    - ii. Sit for Oral Exam  
Dr. Russell: **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes. **Vote Passed.**
    - iii. For Limited Practice
    - iv. 4 Month Resident Letters issued
    - v. Business Items
  - c. **Legislative Coordinator** (Dr. Kolstoe)  
Psypact and Special session  
Administrative Rules draft is finalized.
  - d. **Board Office Coordinator** (Dr. Boomgarden)
    - i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
  - e. **Outreach/Training Coordinator**
    - i. ASPPB
    - ii. Training priorities

NDSBPE \*\*\* MEETING AGENDA

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**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**\*Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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## Outreach Updates

- i. Suggested website updates/changes

### f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda: **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes.

**Approval Vote Passed.**

### g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –January 17, 2024.

### h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

Board is currently looking into getting individual technology equipment for Board members to be used for Board activity only.

## 4. NEW BUSINESS

- a. COVID-19
- b. Planning Board retreat –
- c. Election of Board Officers
- d. Approve Minutes from 11/20/2023 Board Meeting

Approve minutes from 11/20/2023 Board Meeting. Dr. Boomgaarden called for a vote to approve the minutes of the Board meeting on 10/16/2023. **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Yes; Dr. Kehrwald – Yes. **Approval Vote Passed.**

## SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 5. Other Business Arising – time permitted

## 6. Adjourn

### Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, FEB 21, MAR 20, APR 15, MAY 20, JUNE 17, JUL 17, AUG 19, SEP 16, OCT 21, NOV 18, DEC 16.

### Oral Exams:

2024 Dates JAN 17, APRIL 17, JUL 17, OCT 16,

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