

nd state board of psychologist examiners

Monday, March 18, 2024 @ 12:00 pm - 1:00 pm

Held Virtually through Microsoft Teams

MINUTES

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Dr. Boomgaarden called meeting to order at 12:02 p.m. **Present:** Dr. Renee Boomgaarden, Dr. Paul Kolstoe, Gary Wolsky, Dr. Sara Quam, Matt Menge, Dr. Jennifer Krance, Dr. Ed Kehrwald, Bridget Turbide with APT, Christian Schmuck, Kallie Kuehmichel. **Absent:** Dr. Angela LaRocque
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
 - a. **Complaints***
 - i. Complaints (Chris Hertler):
Dr. Whitcomb: Board discussed complaint; Matt Menge will be sending a letter via mail.
 - b. **Applications Coordinator*** (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP
 - ii. Sit for Oral Exam
Dr. Garrett Pollert: **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Absent; Dr. Kehrwald – Yes.
Vote Passed.
 - iii. For Limited Practice
 - iv. 4 Month Resident Letters issued
 - v. Business Items
 - a. The board discussed Dr. Fehr's request; Matt will be following up with Dr. Fehr.
 - b. The board discussed Dr. Serrano's question on supervision with PSYPACT.
 - c. The board is still looking into sponsoring a conference for ethical board training, waiting on AG's office to begin planning.
 - c. **Legislative Coordinator** (Dr. Kolstoe)
PsyPact and Special session
 - d. **Board Office Coordinator** (Dr. Boomgarden)
 - i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
 - e. **Outreach/Training Coordinator**
 - i. ASPPB
 - ii. Training priorities

NDSBPE *** MEETING AGENDA

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Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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Outreach Updates

- i. Suggested website updates/changes

f. Continuing Education Coordinator (Dr. LaRocque)

Consent Agenda: **N/A**

g. Examination Coordinator (Dr. Krance)

- i. Oral Exams – April 17th, 6 applicants signed up so far.

h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

Board is pilot testing purchasing computers for Board use. Dr. Boomgaarden and Kolstoe will be the pilot testers.

4. NEW BUSINESS

- a. COVID-19
- b. Planning Board retreat –
- c. Election of Board Officers
- d. Approve Minutes from 2/26/2024 Board Meeting

Approve minutes from 2/26/2024 Board Meeting. Dr. Boomgaarden called for a vote to approve the minutes. **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – Absent; Dr. Kehrwald – Yes. **Approval Vote Passed.**

SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)

5. Other Business Arising – time permitted

6. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, FEB 21, MAR 20, APR 15, MAY 20, JUNE 17, JUL 17, AUG 19, SEP 16, OCT 21, NOV 18, DEC 16.

Oral Exams:

2024 Dates JAN 17, APRIL 17, JUL 17, OCT 16,