

nd state board of psychologist examiners

Monday, June 19, 2023 @ 12:00 pm - 1:00 pm

Held Virtually through Microsoft Teams

MINUTES

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding) Dr. Boomgaarden called meeting to order at 12:02 p.m. **Present:** Dr. Renee Boomgaarden, Dr. Paul Kolstoe, Gary Wolsky, Dr. Sara Quam, Matt Menge, Dr. Jennifer Krance, Dr. Ed Kehrwald, Bridget APT. **Absent:** Dr. Angela LaRocque.
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
 - a. **Complaints***
 - i. Complaints (Chris Hertler):
Dr. Moe – Will be audited next cycle, Matt will draft and send out a letter asking about evals while practicing unlicensed. Board will be sending out notices now after renewal cycles notifying licensee's who did not renew that they are no longer licensed in ND.
 - b. **Applications Coordinator*** (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP
 - ii. Sit for Oral Exam
Victoria Williams **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – absent; Dr. Kehrwald – Yes. **Vote Passed.**
Lynn Martell **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – Yes; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – absent; Dr. Kehrwald – Yes. **Vote Passed.**
 - iii. For Limited Practice
 - iv. 4 Month Resident Letters issued
 - v. Business Items
Dr. Quam will become the Board's PSYPACT Commissioner.
 - c. **Legislative Coordinator** (Dr. Kolstoe)
Psypact and Special session – NDSBPE needs a Board member to be the Psypact commissioner for ND, Sara Quam is potentially interested in filling that role.
Administrative Rules will need to be updated.
 - d. **Board Office Coordinator** (Dr. Boomgarden)
 - i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)

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e. Outreach/Training Coordinator

- i. ASPPB
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda: **None**

g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –July 26th, 2023.

h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

4. NEW BUSINESS

- a. COVID-19
- b. Planning Board retreat – July 26th in Sakakawea Room at the Capitol.
- c. Election of Board Officers
- d. Albertsons Consulting – Board Discussion
- e. Approve Minutes from 5/15/2023 Board Meeting

Approve minutes from 5/15/2023 Board Meeting. Dr. Boomgaarden called for a vote to approve the minutes of the Board meeting on 1/18/2023. **Roll Call Vote:** Dr. Renee Boomgaarden – Yes; Dr. Paul Kolstoe – Yes; Dr. Quam – absent; Gary Wolsky– Yes; Dr. Krance – Yes; Dr. LaRocque – absent; Dr. Kehrwald – Yes. **Approval Vote Passed.**

SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

5. Other Business Arising – time permitted

6. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2023 DATES: JAN 18, FEB 21, MAR 21, APR 18, MAY 16, JUNE 20, JUL 20, AUG 15, SEP 19, OCT 17, NOV 21, DEC TBD.

Board Office Meetings:

2023 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2022 AS ANNOUNCED

Oral Exams:

2023 Dates APRIL 19, JUL TBD, OCT TBD,

NDSBPE *** MEETING AGENDA

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Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).