

# nd state board of psychologist examiners

Monday, February 13, 2023 @ 12:00-31:30pm pm  
 Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND  
**AGENDA**

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding)
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
  - a. **Complaints\***
    - i. Complaints  
Dr. Thompson  
Dr. Volk
    - ii. Inquiries  
Discipline
  - b. **Applications Coordinator\*** (Dr. Kehrwald / Dr. Boomgaarden)
    - i. Sit for EPPP:
      - Sit for Oral Exam  
Dr. Fehr
    - ii. For Limited Practice
    - iii. 4 - Month Resident Letters issued  
Dr. Matejka-Harris
    - iv. Open Application Files Needing Board Action or Discussion.
    - v. Provisional License Status Letters issued since last meeting  
Dr. Rehwindel-Morfe  
Dr. Wing  
Dr. Stephenson
    - vi. List of Application Initiation Forms received since last meeting.
    - vii. List of Supervision Notification Forms received since last meeting.
    - viii. Business Items
      - Query re: storage of test materials - Myself and other psychology staff have some questions regarding protecting the test security of completed testing materials/protocols by our patients and whether they should be put in the patient's medical chart which is a permanent record. These

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## NDSBPE \*\*\* MEETING AGENDA

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**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**\*Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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include protocols such as the WAIS, WISC, PAI just to name a few. Our facility told us we have to put scanned testing protocols that are completed by our patients and us into their chart. Are there any guidelines you can provide to help with this concern?

## c. Legislative Coordinator (Dr. Kolstoe)

PsyPact and Special Session  
2023 Legislative agenda and opening chapter  
Acute Psychiatric Treatment committee  
Planned Testimony  
Fiscal Notes  
Autism Database  
2010 Ethical Principles

## d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

## e. Outreach/Training Coordinator

- i. ASPPB Midyear Meeting Updates  
Licensing Board Seminar
- ii. Training priorities
- iii. Board Retreat

### Outreach Updates

- i. Suggested website updates/changes  
Organization of web presence and new platform  
Gender designation

## f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda  
Listing approved CE's on the website  
CE tracking meeting

## g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –

## h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

## 4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting 01/18/2023 and Oral exam meeting 01/18/2023

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- c. Albertson’s Consulting
- d. Renewal issues

## 5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

## 7. Adjourn

### Next Board Regular Meetings (noon CT to 1:15 pm):

2023 DATES: JAN 18, FEB 13, MAR 20, APR 17, MAY 15, Jun 19, Jul 17, AUG 21, SEP 18, OCT 16, NOV 20, DEC - TBD.

### Board Office Meetings:

2023 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2023 AS ANNOUNCED

### Oral Exams:

TBD

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