

nd state board of psychologist examiners

Monday, October 28, 2024 @ 12pm

Location: Virtual only

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. BOARD BUSINESS

a. Complaints*

i. Complaints

- **Dr. Whitcomb**
 - No response to the Certified letter mailed 10/02/24.
 - No response to JS complaint
 - No response to 10/17/2024 emails
- **Dr. Kolstoe**
 - Received response to KW complaint.
- **Dr. Quincer**
 - Received attorney response to VJW complaint.
- **Dr. Hanson**
 - Received attorney response to VJW complaint.
- **Dr. Wenstrom**
 - Received notification of representation concerning BD complaint
- **Dr. Jackson**
 - Need response to EED complaint
- **Dr. Luger**
 - Need response to EED complaint
- **Dr. Yeager**
 - Need response to EED complaint

NDSBPE *** MEETING AGENDA

1

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

ii. Inquiries Discipline

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- **Dr. Courtney Atkins**
 - Resident license issued on 04/11/24
 - Completed PLUS on 10/23/2024

Sit for Oral Exam

- **Dr. Sarah Norbeck**
 - Provision issued on 7/21/2024
 - PLUS completed on 10/02/2024

ii. For Limited Practice

- **None since last meeting**

iii. 4 - Month Resident Letters issued

- **Dr. Summer Lardy: Resident License issued on 10/15/2024**

iv. Open Application Files Needing Board Action or Discussion.

- **Pre-Doctorate Internship Application:**
 - Hailey Ellingson – completed a supervisory notification only

v. Provisional License Status Letters issued since last meeting

- **Dr. Scott Krebs**
 - Issued 09/26/2024

vi. Provisional Licenses that have expired since last meeting

- **Dr. Mary Jeffres: provisional expires on 11/17/24, PLUS not yet completed**

vii. List of Application Initiation Forms received since last meeting.

- **Dr. Rachel Wininger: Provisional License issued 9/26/24**
- **Dr. Summer Lardy: Residency License issued 10/15/24**

nd state board of psychologist examiners

viii. List of Supervision Notification Forms received since last meeting.

- **Dr. Summer Lardy: Supervised by Dr. Gillian Freeborn**

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
 - **Update on Wells Fargo security around bank account number**
 - **Update on possible training for licensees on CE Broker.**
5. Open Meeting issues
6. NPDB renewal
7. Department of Commerce & Workforce Development Council questionnaire
 - **Complete**
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
 - **Update regarding letter to be sent to all licensees**

10. **ASPPB update on EPPP**

c. Legislative Coordinator (Dr. Kolstoe)

- **New Administrative Rules went into effect October 1st**

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes

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Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. Consent Agenda

- **Update from Dr. LaRocque**

ii. CE approval requests submitted via CE Broker

g. Examination Coordinator (Dr. Krance)

i. Oral Exams –

- **Dr. Samantha Oliver**
- **Dr. Alexander Zeitchick**

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

- **Review financials**

4. NEW BUSINESS

a. COVID-19

b. Approve minutes from Board Meeting

- **09/23/2024 minutes**

c. Albertson's Consulting

d. Post Doc hour counting toward licensure

e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

a. School Psychology (Dr. Kolstoe)

b. DOH Autism Advisory Group (Dr. Boomgaarden)

c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **Matt Menge**
 - **Discuss appointment of a neutral reviewer**

7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

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2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August 12, September 16, October, November, December.

Board Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

Oral Exams:

TBD

NDSBPE *** MEETING AGENDA

5

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