

nd state board of psychologist examiners

Monday, August 12, 2024 @ 12pm

Location: Virtual only

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)

Roll Call:

Dr. Renee Boomgaarden: President Presiding

Dr. Paul Kolstoe

Dr. Chris Hertler

Dr. Ed Kehrwald

Mr. Gary Wolsky

Mr. Brian Barrett, APT, Inc

Mr. Matt Menge, AAG

2. Mission Statement - **Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints*

i. Complaints

- Dr. Whitcomb
 - Certified letter mailed, no response to date.
 - The Board discussed this and requested that Brian prepare a letter to Dr. Whitcomb requesting a response in 2 weeks. Matt Menge will review the letter prior to Brian Sending.
- Dr. Buffington
 - No response regarding results from complaint in MN.
- ED
 - Letter sent to the Board on 7/31/24
 - The Board reviewed this letter and Brian will follow up with ED. The Board requested that he advise that this appears to be a complaint and that this needs to be on the Board's complaint form if she wishes to proceed. A copy of this complaint form will be sent with this communication.

ii. Inquiries

Discipline

NDSBPE *** MEETING AGENDA

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Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

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b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- Dr. Charles Hinz
 - Completed the PLUS on 7/29/24
 - Dr. Boomgaarden made the motion to approve Dr. Hinz to take the EPPP.
- Roll Call Vote: All Aye

Sit for Oral Exam

- Dr. Samantha Oliver
 - Provisional expiration date: 10/11/2024
 - Completed PLUS on 08/07/2024
 - Dr. Boomgaarden made the motion to approve Dr. Oliver for the oral examination.
- Roll Call Vote: All Aye.

ii. For Limited Practice

- Website issue with limited practice and Paypal.

iii. 4 - Month Resident Letters issued

iv. Open Application Files Needing Board Action or Discussion.

Discussion items:

v. Provisional License Status Letters issued since last meeting

- Dr. Ryan Voigt
 - Issued 7/15/24
- Dr. Sarah Norbeck
 - issued 7/31/24

vi. Provisional Licenses that have expired since last meeting

- None

vii. List of Application Initiation Forms received since last meeting.

- None

viii. List of Supervision Notification Forms received since last meeting.

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- None

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
 - Dr. Kolstoe advised that for those who do not have a nd.gov email address, they will have web access only.
3. Procedure Manual
4. CE Broker issues
 - Continuing Education providers being charged \$25 to submit CEs
 - The Board reviewed and the ND Administrative Rules allow for the \$25 charge.
5. Open Meeting issues
6. NPDB renewal
 - Dr. Boomgaarden received notification that this be renewed prior to September 2024. Brian will meet with Dr. Boomgaarden and renewal prior to deadline
- 7 Department of Commerce & Workforce Development Council questionnaire
 - The Board discussed and reviewed. This will be reviewed again in September.
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
 - Dr. Boomgaarden to draft letter to send to all licensees

c. Legislative Coordinator (Dr. Kolstoe)

- Administrative Rules Committee meeting next month

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
 - Licensing Board Seminar
 - Dr. Kolstoe advised that ASPPB will hold the seminar either late October or early November.
 - Attendees: Dr. Boomgaarden and Dr. Kolstoe
- ii. Training priorities

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Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda
 - CE tracking meeting
 - CE Broker is charging \$25
- ii. CE approval request
 - Clinical Aerospace – UND
 - Cogscreen – UND
 - Research Informed Approach to Problematic Sexual Behavior – UND
 - Note Writing -UND Counseling Center
 - A Compassionate Scientific-Informed Approach to Therapy with Suicidal Clients
 - Understanding the Intergenerational Impacts of Cultural Genocide on Native American Youth.
 - 2024 Concussion Symposium
 - Parkinson Seminar
 - The Board reviewed the information above and Dr. Boomgaarden made the motion to approve the information above.
 - Roll Call Vote: All Aye
 - Brian advised the Board of CE approval requirements as it relates to CE Broker (i.e., specifying CE categories such as ethics, supervision).
 - Dr. Boomgaarden will review this with Brian

g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –

h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting 07/11//2024
- c. Albertson's Consulting
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

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6. Other Business Arising – time permitted

- Set date for September Board meeting
 - The Board decided that the next meeting will be September 23rd @ 12pm.

7. Adjourn

- 12:38pm CST

Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August 12, September 16, October 21, November 18, December 16

Board Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

Oral Exams:

TBD

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