

# nd state board of psychologist examiners

Monday, November 25, 2024 @ 12pm

Location: Virtual only

## AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

### 3. BOARD BUSINESS

#### a. Complaints\*

##### i. Complaints

- **Dr. Behrensberg**
  - Review complaint filed by CA
  - Requested that CA re-submit the complaint with correct name on 11/13/24
  - Requested a response from Dr. Behrensberg - nothing received to date.
- **Dr. Whitcomb**
  - AAG sent Certified letter mailed 11/15/24.
  - Email advising that there will be a response by 11/25/24
- **Dr. Quincer**
  - Review response from Dr. Quincer
- **Dr. Hanson**
  - Review response from Dr. Hanson.
- **Dr. Wenstrom**
  - Review response from Dr. Wenstrom
- **Dr. Jackson**
  - Need response to EED complaint
- **Dr. Luger**
  - Need response to EED complaint

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- **Dr. Yeager**
    - **Need response to EED complaint**
  - **Dr. Kolstoe**
    - **Tabled until next meeting per AAG Matt Menge**
- ii. Inquiries  
Discipline
- b. Applications Coordinator\* (Dr. Kehrwald / Dr. Boomgaarden)
- i. Sit for EPPP:
- **Nobody at this time**
- Sit for Oral Exam
- **Dr. Norbeck approved on 10/28/2024: Need to set the January 2025 date.**
- ii. For Limited Practice
- **None since last meeting**
- iii. 4 - Month Resident Letters issued
- **Dr. Katya Mickelson: Resident License issued on 11/15/2024**
- iv. Open Application Files Needing Board Action or Discussion.
- **Dr. Jeremy Raines:**
    - **Review Initial application for Provision licensure**
  - **Hailey Ellingson: Pre-Doctorate Internship Application: Update from Dr. Kolstoe**
    - **Sanford discussions**
    - **Using the document Dr. Kolstoe created**
- v. Provisional License Status Letters issued since last meeting
- **Dr. Dane Borg**
    - **Issued 10/27/2024**
- vi. Provisional Licenses that have expired since last meeting
- **Dr. Mary Jeffres:**

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- **PLUS not yet completed**

vii. List of Application Initiation Forms received since last meeting.

- **Dr. Dane Borg: Provisional License issued 10/27/24**
- **Dr. Katya Mickelson: Residency License issued 11/05/24**

viii. List of Supervision Notification Forms received since last meeting.

- **Dr. Luger: Supervising Dr. Katya Mickelson**

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

**c. Legislative Coordinator (Dr. Kolstoe)**

**d. Board Office Coordinator (Dr. Boomgarden)**

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

**e. Outreach/Training Coordinator**

- i. ASPPB meeting  
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes  
Organization of web presence and new platform

**f. Continuing Education Coordinator (Dr. LaRocque)**

## NDSBPE \*\*\* MEETING AGENDA

**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**\*Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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## i. Consent Agenda

- **Update from Dr. LaRocque**

## ii. CE approval requests submitted via CE Broker

## g. Examination Coordinator (Dr. Krance)

### i. Oral Exams –

- **None, need date for next oral exam**

## h. Budget Coordinator (Dr. Kolstoe)

### i. Financial Planning = estimating

## 4. NEW BUSINESS

### a. COVID-19

### b. Approve minutes from Board Meeting

- **10/28/2024 minutes**
- **Date for the December meeting**

### c. Albertson's Consulting

- **Issue regarding licensees who receive licensure during 2024 and the renewal application requiring them to attest to completing 40 CEs.**
- **Update regarding SS# requirement: Brian**

### d. Post Doc hour counting toward licensure

### e. Tele supervision vs. face to face supervision requirement?

## 5. SPECIAL TOPICS

### a. School Psychology (Dr. Kolstoe)

### b. DOH Autism Advisory Group (Dr. Boomgaarden)

### c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

- **Renewal Approval Procedure/timing**
- **I/O Psychology data gathering request from Elliot Lasson**
- **Question about Predoctoral Internship programs from Jessica Dathe**
- **Question about Predoctoral Internship program from Jaryn Allen**
- **Dr. Carlson request for renewal extension**

## 7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August 12, September 16, October, November,

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December.

Board Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

**Oral Exams:**

TBD

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