

nd state board of psychologist examiners

Wednesday, January 15, 2025 @ 12pm

Location: Virtual only

Meeting Minutes

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)

- Present:
 - Dr. Boomgaarden
 - Dr. Kehrwald
 - Dr. Krance
 - Dr. LaRocque
 - Dr. Quam
 - Dr. Hertler
 - Mr. Wolsky
 - Mr. Matt Menge, AAG
 - Mr. Brian Barrett, APT, Inc
- Absent:
 - Dr. Kolstoe

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints*

i. Complaints

- **Dr. Behrensberg**
 - **Awaiting additional information from CA**
- **Dr. Whitcomb**
 - **The Board reviewed response to Settlement Agreement**
 - **The Board discussed and identified additional information that is needed from Dr. Whitcomb.**
 - **Dr. Boomgaarden made the motion to approve the identified Dr. to conduct the evaluation.**

NDSBPE *** MEETING AGENDA

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- **Vote: All Aye**
 - **Brian to contact Dr. Whitcomb and follow-up regarding the name of a supervisor.**
 - **Dr. Brooks**
 - **Dr. Boomgaarden made the motion to discuss the complaint in an Executive Session.**
 - **Vote: All Aye**
 - **Dr. Boomgaarden motion to dismiss the complaint but encourage him to be sure he is screening clients for EMDR as appropriate and use of the Informed consent.**
 - **Vote: All Aye**
 - **Dr. King**
 - **Dr. Boomgaarden made the motion to discuss the complaint in an Executive Session.**
 - **Vote: All Aye**
 - **Dr. Boomgaarden made the motion to dismiss the complaint on Dr. King**
 - **Vote: All Aye**
 - **Dr. Mangold**
 - **Dr. Boomgaarden made the motion to discuss the complaint in an Executive Session.**
 - **Vote: All Aye**
 - **Dr. Boomgaarden made the motion to have Matt Menge create a Settlement Agreement.**
 - **Vote: All Aye**
 - **Dr. Alexander**
 - **Dr. Krance recused herself from this discussion due to a professional and personal relationship with Dr. Alexander.**
 - **Dr. Boomgaarden made the motion to discuss the complaint in an Executive Session.**
 - **Vote: All Aye**
 - **Dr. Boomgaarden made the motion to dismiss the complaint on Dr. Alexander.**
 - **Vote: All Aye**
- ii. Inquiries
Discipline
- b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
- i. Sit for EPPP:
- **Dr. Atkins: Question about failing the EPPP. The Board reviewed and advised that, if she fails, they would approve for her to re-take the test.**

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Sit for Oral Exam

- **Dr. Scott Krebs**
 - **Dr. Boomgaarden made the motion to approve Dr. Krebs for the Oral Exam in April**
 - **Vote: All Aye**
 - **Dr. Charles Hinz (completed EPPP)**
 - **Dr. Boomgaarden made the motion to approve Dr. Hinz for the Oral Exam in April**
- ii. For Limited Practice
- **None**
- iii. 4 - Month Resident Letters issued
- **none**
- iv. Open Application Files Needing Board Action or Discussion.
- v. Provisional License Status Letters issued since last meeting
- **Dr. Fredrick Robinson**
- vi. Provisional Licenses that have expired since last meeting
- **None**
- vii. List of Application Initiation Forms received since last meeting.
- **None**
- viii. List of Supervision Notification Forms received since last meeting.
- **Dr. Desiree Jagow-France for Kathryn Lang**
 - **Dr. Suess Alyssa for Dr. McNally**
 - **Dr. McNally does not have a Resident License**
- viii. Business Items
1. Psypact commissioner
 2. Computers, emails, Teams

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3. Procedure Manual
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

c. Legislative Coordinator (Dr. Kolstoe)

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. Consent Agenda

- **Update from Dr. LaRocque**
 - **Sanford CE Request**
 - **The Board requested that this be submitted using CE Brooker**
 - **Brian will relay this information.**
- **CE Reporting Concern from Dr. Margo Adams Larsen**
 - **The Board reviewed and discussed the concerns**
- **CE Audits for 2024**
 - **Dr. LaRocque advised that there are 4 individuals who have yet to upload their CE's into CE Broker.**
 - **Dr. LaRocque will email these names to Brian and he will contact them.**

ii. CE approval requests submitted via CE Broker

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g. Examination Coordinator (Dr. Krance)

i. Oral Exams –

- **Dr. Boomgaarden made the motion to approve Dr. Norback's Oral exam and approve full licensure.**
 - **Vote: All Aye**
- **Dr. Boomgaarden made the motion to approve Dr. Robinson's Oral Exam but he needs to complete the PLUS application.**
 - **Also relay information about his response to the last question on the oral exam.**
 - **Vote: All Aye**

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

4. NEW BUSINESS

a. COVID-19

b. Approve minutes from Board Meeting

- **12/09/2024 minute Review**
 - **Dr. Boomgaarden made the motion to approve the minutes**
 - **Vote: All Aye**

c. Albertson's Consulting

d. Post Doc hour counting toward licensure

e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

a. School Psychology (Dr. Kolstoe)

b. DOH Autism Advisory Group (Dr. Boomgaarden)

c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **2025 Meeting dates**
 - **Next Regular Board meeting will be on February 24th.**
- **Predoctoral Psychology Internship question-NHK**

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- The Board reviewed the proposed questions.
 - Question 1: No, the Board will not deny
 - Question 2: This can come from APPIC
 - Question 1(b) regarding supervision. Board: Supervisors need 3 years of experience.
 - Supervision requirements: Board: Need to follow APA, the Board does not have any authorization regarding this.
- Dr. Boomgaarden advised the Board that she will review this with Dr. Kolstoe and he will relay the information to Dr. NHK
- Releasing Test/Eval data question from KH
 - The Board reviewed and explained that psychologists cannot release the raw test data due to their being a copyright issue.
- School psych supervised by a clinical psychologist question
- Record retention for those practicing psychology.
 - ND laws regarding client record retention
 - Matt advised that they will need to seek legal counsel regarding this.
- Survey Request
 - Tabled

7. Adjourn 1:42pm CST

Next Board Regular Meetings (noon CT to 1:15 pm):

2025 DATES: February 24th 2025,

Board Office Meetings:

Oral Exams: April 16th 2025

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