

# nd state board of psychologist examiners

Wednesday, February 5, 2025 @ 12pm

Location: Virtual only

## Special Meeting Minutes

### 1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)

- Present:
  - Dr. Boomgaarden
  - Dr. Krance
  - Dr. Quam
  - Dr. LaRocque
  - Dr. Kolstoe
  - Dr. Hertler
  - Dr. Kehrwald
  - Mr. Wolsky
  - Mr. Matt Menge
  - Mr. Brian Barrett

### 2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

### 3. BOARD BUSINESS

#### a. Complaints\*

##### i. Complaints

##### ii. Inquiries Discipline

#### b. Applications Coordinator\* (Dr. Kehrwald / Dr. Boomgaarden)

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#### NDSBPE \*\*\* MEETING AGENDA

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i. Sit for EPPP:

Sit for Oral Exam

ii. For Limited Practice

iii. 4 - Month Resident Letters issued

iv. Open Application Files Needing Board Action or Discussion.

v. Provisional License Status Letters issued since last meeting

vi. Provisional Licenses that have expired since last meeting

vii. List of Application Initiation Forms received since last meeting.

viii. List of Supervision Notification Forms received since last meeting.

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

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## c. Legislative Coordinator (Dr. Kolstoe)

### • SB2357

- The Board reviewed Dr. Kolstoe's daft testimony.
- The Board identified several areas of importance that need to be emphasized in the testimony.
- It was decided to meet on February 10<sup>th</sup> at 12pm to review and prepare for the hearing on Thursday February 13<sup>th</sup>.
- Brian will post the Special Meeting notification.

## d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

## e. Outreach/Training Coordinator

- i. ASPPB meeting  
Licensing Board Seminar
- ii. Training priorities

### Outreach Updates

- i. Suggested website updates/changes  
Organization of web presence and new platform

## f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda
- ii. CE approval requests submitted via CE Broker

## g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –

## h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

## 4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting

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- c. Albertson's Consulting
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

## 5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

## 7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2025 DATES: February 10<sup>th</sup> @ 12pm and Feb 24<sup>th</sup> at 12pm 2025,

Board Office Meetings:

2025 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2025 AS ANNOUNCED

**Oral Exams: April 2025**

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