

nd state board of psychologist examiners

Monday, February 24, 2025 @ 12pm

Location: Virtual only

Meeting Minutes

1. Call to Order & Attendance

- Dr. Renee Boomgaarden – President Presiding
- Dr. Jennifer Krance
- Dr. Angela LaRocque
- Dr. Sara Quam
- Mr. Gary Wolsky
- Dr. Paul Kolstoe
- Dr. Chris Hertler, Board Investigator
- Mr. Matt Menge, AAG
- Mr. Brian Barrett, APT, Inc.

2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints*

i. Complaints

- **Dr. Behrensberg**
 - **Complainant advised Board has all necessary information**
 - **Review complaint and response**
 - **Dr. Hertler reviewed his investigation with the Board.**
 - **Dr. Boomgaarden made the motion to dismiss the complain**
 - **Roll Call Vote: All Aye**
- **Dr. Whitcomb**
 - **Review response on 1-31-2025**
 - **Review additional complaint filed by JS**
 - **The Board indicated that they are awaiting Dr. Whitcomb's response.**

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- **Dr. Benson**
 - Review complaint
 - Response not yet received
- **Dr. King**
 - Review complaint
 - Response not yet received
- **Dr. LaRocque**
 - The Board did not discuss the complaint.
 - The Board's attorney, Matt Menge, will be reviewing this information.
- **Dr. Mangold**
 - Need response to Settlement Agreement

ii. Inquiries Discipline

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- **Rachel Wininger**
 - Dr. Kehrwald reviewed her PLUS on 2/14/2025
 - Board Approved Dr. Wininger to take the EPPP.

Sit for Oral Exam

- **Dr. Jeremy Raines**
 - Currently has Provisional status
 - Dr. Kehrwald reviewed PLUS on 2/5/2025
 - Dr. Boomgaarden moved that Dr. Raines be approved to take the oral exam.
 - Vote: All Aye
- **Dr. Allison Lass**
 - Currently she has Provisional status
 - Dr. Kehrwald reviewed his PLUS on 2/14/2025
 - Dr. Boomgaarden moved that Dr. Lass be approved to take the oral exam.
 - Vote: All Aye

ii. For Limited Practice

- **Johnathan Aligada**
 - Limited Practice granted on 1/26/2025

iii. 4 - Month Resident Letters issued

NDSBPE *** MEETING AGENDA

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- **Ashlyn Kincaid**
 - **Resident license issued on 1/30/2025**
- iv. Open Application Files Needing Board Action or Discussion.
- **None**
- v. Provisional License Status Letters issued since last meeting
- **Logan Smith**
 - **Morgen Juel**
- vi. Provisional Licenses that have expired since last meeting
- **Dr. Diana Johnson requested an extension.**
 - **Dr. Johnson's provisional expires on 3/9/2025**
 - **Her PLUS application is still under review.**
 - **The Board approved the extension of the Provisional License.**
- vii. List of Application Initiation Forms received since last meeting.
- **Logan Smith – Provisional**
 - **Ashlyn Kincaid – Resident**
 - **Morgan Juel - Provisional**
- viii. List of Supervision Notification Forms received since last meeting.
- **Dr. Desiree Jagow-France for Kathryn Lang**
 - **Dr. Blohm for Ashlyn Kincaid**
- viii. Business Items
1. Psypact commissioner
 2. Computers, emails, Teams
 3. Procedure Manual
 4. CE Broker issues
 5. Open Meeting issues
 6. NPDB renewal
 - 7 Department of Commerce & Workforce Development Council questionnaire
 8. Expiring terms and ASPPB discussion regarding retiring from Boards
 9. APA Master's Accreditation
 10. ASPPB update on EPPP

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c. Legislative Coordinator (Dr. Kolstoe)

- **SB2357 – Combines 5 boards including NDSBPE**
 - Amended into “shall” study
 - Moves to the House
 - The Board discussed and decided that they will not testify if the bill is now a study.
 - Explored the idea of sponsoring a “mental health council” made up of the 5 boards.
- **SB2395 – Uniform Licensure**
 - Page 3 lines 10-14: Exam frequency may require Administrative Rule changes.
 - The Board may offer an amendment when the bill goes to the House.
 - May need to adjust the administrative code 66-02-01-10
- **SB2308 – Eliminating specific boards.**

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
 - **Board conference in Montreal**
 - **Dr. Boomgaarden will forward this information.**
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda
- ii. CE approval requests submitted via CE Broker
 - **Update from Dr. LaRocque**
 - **Sanford CE Request**
 - **Dr. LaRocque advised all information on CE Broker is updated**

g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –

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- **Currently approved for the Oral Exam on April 16th 2025:**
 - **Dr. Scott Krebs**
 - **Dr. Charles Hinz**

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting
 - **01/15/2025 Minute Review**
 - **1/31/2025 – Special meeting**
 - **2/5/2025 – Special meeting**
 - **2/10/2025 – Special meeting**
 - **Dr. Boomgaarden made the motion to approve the Board meeting minutes listed above.**
 - **Vote: All Aye**
- c. Albertson's Consulting
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **March Meeting date**
The next Board meeting will be on March 17th @12pm
- **Predoctoral Psychology Internship question-NHK**
 - **If we do not plan to bill for intern services, do we need to do any of what is listed in NDCC 66-04-01, including having the requirement of a supervisor being 3 years post license?**
 - **The Board reviewed the question and determined that NDCC 66-04-01 does not apply if there is no billing.**
 - **To register interns, the program itself needs to be registered.**

7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2025 DATES: March 2025

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Board Office Meetings:

Oral Exams: April 16th 2025

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