

nd state board of psychologist examiners

Monday, April 21, 2025 @ 12pm

Location: Virtual only

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Meeting ID: 249 028 885 371

Passcode: CA25ti6k

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
 2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
 3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - **Dr. Whitcomb – Status Review**
 - **Four total complaints currently**
 - **Evaluation scheduled for 4/17/2025**
 - **AAG Letter to State Hospital and Release sent on 3/19/2025**
 - ii. Inquiries
 - Discipline
 - b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP:
 - **Dr. Cecily Herby**
 - **Dr. Kehrwald reviewed her PLUS on 4/14/2025**
 - **Dr. Katya Michelson**
 - **Dr. Kehrwald reviewed her PLUS on 4/8/2025**
- Sit for Oral Exam

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- **Dr. Logan Smith**
 - Dr. Kehrwald reviewed his PLUS application on 4/4/2025
 - **Dr. Lauren Weathers**
 - Dr. Kehrwald reviewed PLUS on 4/8/2025
- ii. For Limited Practice
- **Dion Darveaux**
 - Limited Practice application received 4/10/2025
 - NPDB
- iii. 4 - Month Resident Letters issued
- **None**
- iv. Open Application Files Needing Board Action or Discussion.
- **None**
- v. Provisional License Status Letters issued since last meeting
- **None**
- vi. Provisional Licenses that have expired since last meeting
- vii. List of Application Initiation Forms received since last meeting.
- **Non**
- viii. List of Supervision Notification Forms received since last meeting.
- **None**
- viii. Business Items
1. Psypact commissioner
 2. Computers, emails, Teams
 3. Procedure Manual
 4. CE Broker issues
 5. Open Meeting issues

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6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

c. Legislative Coordinator (Dr. Kolstoe)

- [SB2357](#) – Combines 5 boards including NDSBPE
 - The Senate amended the bill into a study
 - Passed the full senate
 - Failed to pass in the House.
- [SB2395](#)
 - Mandates Board's issue a license within 10 days of receiving a completed application
 - Mandates testing (if applicable) every 30 days.
 - Passed and signed by the Governor
- [SB2308](#)
 - Creates a "Board Review Task Force"
 - Passed the Senate
 - The bill was amended and passed in the House
 - Returned to Senate – refused to concur
 - Currently in Conference Committee

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda

NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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ii. CE approval requests submitted via CE Broker

g. Examination Coordinator (Dr. Krance)

i. Oral Exams –

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

4. NEW BUSINESS

a. COVID-19

b. Approve minutes from Board Meeting

o **03/17/2025 Meeting minute Review**

c. Albertson's Consulting

d. Post Doc hour counting toward licensure

e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

a. School Psychology (Dr. Kolstoe)

b. DOH Autism Advisory Group (Dr. Boomgaarden)

c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

• **July Oral Exam meeting Schedule**

o **Determine date and question set**

• **CE's for Board participation**

• **Dr. NHK asked the following:**

o **If we do not plan to bill for intern services, do we need to do any of what is listed in chapter 66-04-01 including having the requirement of a supervisor being 3 years post license?**

• **Margo Adams Larson Settlement Agreement request**

o **Dr. Susan Thompson**

o **Jocelyn Soderstrom**

o **David Whitcomb**

• **Limited Practice Application and NPDB**

o **Need Academic information – Graduate Program – to run NPDB**

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7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2025 DATES: May 19, 2025

Board Office Meetings:

Oral Exams: July 2025

NDSBPE *** MEETING AGENDA

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