

nd state board of psychologist examiners

Monday, June 16, 2025 @ 12pm

Location: Virtual only
[Join the meeting now](#)

Meeting ID: 270 458 622 907 1

Passcode: dv2Qz3sM

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints*

i. Complaints

- **Dr. Whitcomb – Status Review**
 - **Amended Settlement Agreement**
 - **Release of Information from Dr. Eaton**
 - **Release of Information from State Hospital**
 - **Evaluation Review**

ii. Inquiries

Discipline

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- **Dr. Jaelin Beachy**
 - **Dr. Kehrwald reviewed her PLUS on 6/08/2025**
- **Dr. Courtney Atkins**
 - **Requested a re-take of the EPPP on 6/09/2025**
- **Dr. Amanda Walkowiak**
 - **Dr. Kehrwald reviewed her PLUS on 6/06/2025**

Sit for Oral Exam

nd state board of psychologist examiners

- **Lynn Petras**
 - **PLUS was sent to Dr. Kehrwald on 6/12/2025**
- ii. For Limited Practice
 - **Dr. Emily Schiller- NEEDS TO BE REVIEWED**
- iii. 3 - Year Resident Letters issued
 - **None since last meeting**
- iv. Open Application Files Needing Board Action or Discussion.
 - **Patrick McNally – Resident License**
 - **Emily Schiller – Limited Practice**
 - **Cora Courage – Late Renewal Application**
- v. Provisional License Status Letters issued since last meeting
 - **Kimberly Olson**
- vi. Provisional Licenses that have expired since last meeting
 - **None**
- vii. List of Application Initiation Forms received since last meeting.
 - **Dr. Patrick McNally – Resident**
 - **Dr. Kimberly Olson - Provisional**
- viii. List of Supervision Notification Forms received since last meeting.
 - **None**
- viii. Business Items
 1. Psypact commissioner

nd state board of psychologist examiners

2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

c. Legislative Coordinator (Dr. Kolstoe)

- Will need to review SB2395 Mandates during the July 14th Retreat
 - Jurisprudence exam being offered 1x per month
 - How does this effect the Oral Exam starting on August 1st ?

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda

- ii. CE approval requests submitted via CE Broker

g. Examination Coordinator (Dr. Krance)

- Oral Exams July 14th 2025
- Question Set 3

NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

- **Dr. Lauren Weathers:**
9:00am CST
- **Dr. Logan Smith**
9:45am CST

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

- **Review Financials**
- **Review of the July 25' – June 30th 2026 Budget**
- **Bank information regarding Wells Fargo and obtaining a debit card**

4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting
 - **05/19/2025 Meeting minute Review**
- c. Albertson's Consulting
- d. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **Alek Krumm- supervision request for Ashlyn Kinkaid:**
 - **Dr. Krumm will have the required 3 years of licensure in October 2025**
- **Dr. Lisa Keller Salvaggio**
 - **CCE Review of her Doctoral transcript**
- **Telehealth Question from DM**
- **Joshua Clapp Supervision Question Follow-up**
- **Hailey Ellingson – Predoctoral Internship and follow-up:**
 - **Board agreed to work with one of these “programs” by giving them a draft of the application with the understanding that this would not be a guarantee that it is approved by the Board.**

7. Adjourn

NDSBPE *** MEETING AGENDA

4

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

Next Board Regular Meetings (12:00 CT to 1:15 pm): **July 14th 2025 at the Bismarck Capital, Red River room**

2025 DATES: August 18th, September 15th, October 20th, November 17th, December 15th

Board Office Meetings:

Oral Exams: July 14, 2025

NDSBPE *** MEETING AGENDA

5

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).