

# nd state board of psychologist examiners

Monday, April 21, 2025 @ 12pm

## Meeting Minutes

### 1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)

#### Present

- Dr. Renee Boomgaarden
- Dr. Sara Quam
- Dr. Paul Kolstoe
- Dr. Jennifer Krance
- Dr. Angela LaRocque
- Dr. Edward Kehrwald
- Mr. Gary Wolsky
- Mr. Matt Menge, AAG
- Mr. Brian Barrett, APT, Inc.

### 2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

### 3. BOARD BUSINESS

#### a. Complaints\*

##### i. Complaints

- **Dr. Whitcomb – Status Review**
  - Four total complaints currently
  - Evaluation scheduled for 4/17/2025
  - AAG Letter to State Hospital and Release sent on 3/19/2025
- **The Board discussed in Executive Session at 12:05pm**
- **The Board ended Executive Session at 12:38pm CST**
- **The Board discussed amending Dr. Whitcomb's conditional licensure agreement and**

#### NDSBPE \*\*\* MEETING AGENDA

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## settlement agreement

- Matt will reach out to the state hospital and inquire about the release of information prior to issuing a subpoena the state hospital
- Dr. Boomgaarden made the motion that the Board seek an updated Settlement agreement that shall include language regarding Dr. Thompson to evaluate Dr. Whitcomb's mental health and neuropsychological functioning in relation to the complaints. Also, Matt Menge will send a Release of Information to Dr. Eaton who will work with Dr. Whitcomb on any clinically related work even if it's freelancing.
- Roll Call Vote:
  - Mr. Wolsky: Aye
  - Dr. Krance: Aye
  - Dr. Kolstoe: Aye
  - Dr. Kehrwald: Aye
  - Dr. Quam: Aye
  - Dr. LaRocque: Aye
  - Dr. Boomgaarden: Aye
- The Board discussed the updated Settlement Agreement with Dr. Whitcomb who was present during the meeting.

## ii. Inquiries Discipline

### b. Applications Coordinator\* (Dr. Kehrwald / Dr. Boomgaarden)

#### i. Sit for EPPP:

- Dr. Cecily Herby
  - Dr. Kehrwald reviewed her PLUS on 4/14/2025
    - Dr. Boomgaarden made the motion to approve Dr. Herby to take the EPPP Exam.
    - Roll Call Vote: All Aye
- Dr. Katya Michelson
  - Dr. Kehrwald reviewed her PLUS on 4/8/2025
    - Dr. Boomgaarden made the motion to approve Dr. Mickelson to take the EPPP Exam.
    - Roll Call Vote: All Aye

#### Sit for Oral Exam

- Dr. Logan Smith
  - Dr. Kehrwald reviewed his PLUS application on 4/4/2025
    - Dr. Boomgaarden made the motion to approve Dr. Smith for the Oral

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- Exam
    - Roll Call Vote: All Aye
- Dr. Lauren Weathers
  - Dr. Kehrwald reviewed PLUS on 4/8/2025
    - Dr. Boomgaarden made the motion to approve Dr. Weathers for the Oral Exam
    - Roll Call Vote: All Aye
  -
- ii. For Limited Practice
  - Dion Darveaux
    - Limited Practice application received 4/10/2025
    - NPDB
      - Dr. Boomgaarden made the motion to update the Limited Practice Application to include education information
      - Roll Call Vote: All Aye
- iii. 4 - Month Resident Letters issued
  - None
- iv. Open Application Files Needing Board Action or Discussion.
  - None
- v. Provisional License Status Letters issued since last meeting
  - None
- vi. Provisional Licenses that have expired since last meeting
- vii. List of Application Initiation Forms received since last meeting.
  - Non
- viii. List of Supervision Notification Forms received since last meeting.
  - None

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## viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
7. Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

## c. Legislative Coordinator (Dr. Kolstoe)

- [SB2357](#) – Combines 5 boards including NDSBPE
  - The Senate amended the bill into a study
  - Passed the full senate
  - Failed to pass in the House.
- [SB2395](#)
  - Mandates Board's issue a license within 10 days of receiving a completed application
  - Mandates testing (if applicable) every 30 days.
  - Passed and signed by the Governor
- [SB2308](#)
  - Creates a "Board Review Task Force"
  - Passed the Senate
  - The bill was amended and passed in the House
  - Returned to Senate – refused to concur
  - Currently in Conference Committee
- Dr. Kolstoe discussed NDSBE sponsoring and executively directing the development of a Council of North Dakota Behavioral Health Professions operating as a service of NDSBPE.
  - Dr. Kolstoe proposed hiring APT, Inc to help facilitate the Council of North Dakota Behavioral Health Professions.
  - Matt Menge advised that he needs to review this information for statutory limitations.

## d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction

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- v. NPDB membership
- vi. Fiscal notes

## e. Outreach/Training Coordinator

- i. ASPPB meeting  
Licensing Board Seminar
- ii. Training priorities

### Outreach Updates

- i. Suggested website updates/changes  
Organization of web presence and new platform

## f. Continuing Education Coordinator (Dr. LaRocque)

- i. Consent Agenda

- **Dr. LaRocque advised that she has been updated and approving the requests.**

- ii. CE approval requests submitted via CE Broker

## g. Examination Coordinator (Dr. Krance)

- i. Oral Exams –

## h. Budget Coordinator (Dr. Kolstoe)

- i. Financial Planning = estimating

## 4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting
  - **03/17/2025 Meeting minute Review**
    - **Dr. Boomgaarden made the motion to approve the March 17<sup>th</sup> Meeting minutes.**
    - **Roll Call vote: All Aye**
- c. Albertson's Consulting
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

## 5. SPECIAL TOPICS

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- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

- **July Oral Exam meeting Schedule**
  - **Determine date and question set**
    - **Oral Exams set for July 14<sup>th</sup>**
    - **Question set 3**
- **CE's for Board participation**
- **Dr. NHK asked the following:**
  - **If we do not plan to bill for intern services, do we need to do any of what is listed in chapter 66-04-01 including having the requirement of a supervisor being 3 years post license?**
    - **The Board reviewed and discussed. Internship programs do not need to be registered with the Board. Only the intern needs to be registered. The intent is for individual registration to be voluntary.**
    - **Matt Menge and Dr. Kolstoe will review the ND Administrative Rules and bring information back for the Board in the May 19<sup>th</sup> Meeting.**
- **Margo Adams Larson Settlement Agreement request**
  - **Dr. Susan Thompson**
  - **Dr. Jocelyn Soderstom**
  - **Dr. David Whitcomb**
    - **The Board discussed the information above. Brian advised that he has discussed this with Matt Menge and concluded that it would be appropriate to only send 2 of the 3 listed above.**
- **Limited Practice Application and NPDB**
  - **Need Academic information – Graduate Program – to run NPDB**

## 7. Adjourn 1:13pm CST

Next Board Regular Meetings (noon CT to 1:15 pm):

2025 DATES: May 2025

Board Office Meetings:

**Oral Exams: July 14 2025**

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