

# nd state board of psychologist examiners

Monday, June 24, 2024 @ 12:00-1:30pm pm

Location: 2900 E. Broadway Ave., Suite #1, Bismarck, ND

## AGENDA

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding)
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
  - a. **Complaints\***
    - i. Complaints  
Dr. Whitcomb
    - ii. Inquiries  
Discipline
  - b. **Applications Coordinator\*** (Dr. Kehrwald / Dr. Boomgaarden)
    - i. Sit for EPPP:
 

Sit for Oral Exam
    - ii. For Limited Practice
 

Jeffrey Lee: Approved 6/06/24
    - iii. 4 - Month Resident Letters issued
    - iv. Open Application Files Needing Board Action or Discussion.
    - v. Provisional License Status Letters issued since last meeting
 

Alision Lass: Approved 6/17/2024
    - vi. List of Application Initiation Forms received since last meeting.
    - vii. List of Supervision Notification Forms received since last meeting.
    - viii. Business Items
      1. Psypact commissioner

**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**\*Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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2. Board Study
3. Biennial Report
4. Computers
- 5.. Meeting with Labor Commissioner/labor Department questionnaire
6. Administrative rules change
7. Primary Care office survey
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. Licensee survey
10. APT

**c. Legislative Coordinator (Dr. Kolstoe)**

Administrative Rules changes

**d. Board Office Coordinator (Dr. Boomgarden)**

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

**e. Outreach/Training Coordinator**

- i. ASPPB Annual meeting  
Licensing Board Seminar
- ii. Training priorities

**Outreach Updates**

- i. Suggested website updates/changes  
Organization of web presence and new platform

**f. Continuing Education Coordinator (Dr. LaRocque)**

- i. Consent Agenda  
CE tracking meeting  
CE approval request

**g. Examination Coordinator (Dr. Krance)**

- i. Oral Exams –

**h. Budget Coordinator (Dr. Kolstoe)**

- i. Financial Planning = estimating

## 4. NEW BUSINESS

### NDSBPE \*\*\* MEETING AGENDA

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- a. COVID-19
- b. Approve minutes from Board Meeting 05/20//2024
- c. Albertson's Consulting
- d. Board Retreat

## 5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

## 7. Adjourn

### Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August19, September16, October21, November18, December16

### Boar4 Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

### Oral Exams:

TBD

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