

nd state board of psychologist examiners

Monday, July 14, 2025 @ 8am

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Meeting ID: 214 639 503 327 5

Passcode: AB6qv2ix

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - **Dr. Whitcomb – Status Review**
 - Review information from Dr. Eaton
 - Amended Settlement Agreement
 - **Dr. Brenda King – PH follow-up complaint**
 - Review complaint and additional documents
 - ii. Inquiries

Discipline
 - b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP:
 - **Dr. Charlotte Williams**
 - Needs to re-take EPPP
 - Extension of Resident License (expires on 8/05/2025)

nd state board of psychologist examiners

Sit for Oral Exam

• **Question Set 3**

- **Dr. Lauren Weathers:**
9:00am CST
- **Dr. Lynn Petras**
9:45am CST
- **Dr. Logan Smith**
11:00am CST

ii. For Limited Practice

- **None**

iii. 3 - Year Resident Letters issued

- **Dr. Jennifer Walker**
 - **Issued 6-24-2025**

iv. Open Application Files Needing Board Action or Discussion.

- **Mary Jeffres – Provisional Licensure application review**
- **Sheila Hanson – Resident License**
 - **Issued: 9/13/2022**
 - **Expires: 9/13/2025**
- **Nicole Johnson – Resident License**
 - **Review initial application**
- **Dr. Raeann Anderson – Renewal**
 - **Initially licensed on 1/20/2021**

v. Provisional License Status Letters issued since last meeting

- **None**

vi. Provisional Licenses that have expired since last meeting

- **Dr. Morgan Juel**
 - **Expires 8/05/2025**

nd state board of psychologist examiners

vii. List of Application Initiation Forms received since last meeting.

- **Dr. Jennifer Walker – Resident**
- **Dr. Mary Jeffres – Provisional**
- **Dr. Nicole Johnson-Resident**

viii. List of Supervision Notification Forms received since last meeting.

- **Hailey Ellingson – Predoctoral Internship**

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
 - **Review and discuss**
4. CE Broker issues
5. Open Meeting issues
6. NPDB renewal
7. Department of Commerce & Workforce Development Council questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation
10. ASPPB update on EPPP

c. Legislative Coordinator (Dr. Kolstoe)

- **Will need to review SB2395 Mandates during the July 14th Retreat**
 - **Jurisprudence exam being offered 1x per month**
 - **How does this effect the Oral Exam starting on August 1st ?**

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

e. Outreach/Training Coordinator

- i. ASPPB meeting

NDSBPE *** MEETING AGENDA

3

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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Licensing Board Seminar

ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
- Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. Consent Agenda

ii. CE approval requests submitted via CE Broker

g. Examination Coordinator (Dr. Krance)

- **Oral Exams July 14th 2025**
- **Question Set 3**
 - **Dr. Lauren Weathers:**
9:00am CST
 - **Dr. Lynn Petras**
9:45am CST
 - **Dr. Logan Smith**
11:00am CST

h. Budget Coordinator (Dr. Kolstoe)

i. Financial Planning = estimating

- **Review Financials**
 - **Big Picture**
- **Bank information regarding transferring to Starion**
 - **Need motion with specific names authorizing signatures**

4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting
 - **06/16/2025 Meeting minute Review**
- c. Albertson's Consulting
- d. Tele supervision vs. face to face supervision requirement?

NDSBPE *** MEETING AGENDA

4

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5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **Electing Board President**
- **PM question about the PLUS Application**
 - Using Post Doctorate hours – see email
- **Dr. DM follow-up to Telehealth question**
- **Dr. Courtney Atkins: Accommodations for the EPPP**
 - Advised that ASPPB needs approval from the Board to grant accommodation.
- **Dr. Mangold Conditional Dismissal Agreement Documentation**
- **Hailey Ellingson – Predoctoral Internship and follow-up:**
 - Board agreed to work with one of these “programs” by giving them a draft of the application with the understanding that this would not be a guarantee that it is approved by the Board.

7. Adjourn

Next Board Regular Meetings (12:00 CT to 1:15 pm): **August 18th 2025 via TEAMS**

2025 DATES: September 15th, October 20th, November 17th, December 15th

Board Office Meetings:

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