

# nd state board of psychologist examiners

Monday, November 17, 2025 @ 12pm CST

## AGENDA

### [Join the meeting now](#)

Meeting ID: 285 680 026 710 2

Passcode: go3NV7Sb

1. Call to Order & Attendance (Paul Kolstoe, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
  - Members:
    - Paul Kolstoe, PhD – President – 2026 – Legislative & Board Office Portfolios
    - Renee Boomgaarden, PhD – Past President – 2026 (May) At Large Portfolio
    - Angela Laroque, PhD – Vice President – 2027 – Continuing Education Portfolio
    - Sara Quam, PhD – Secretary/Treasurer – 2028 – PsyPact Commissioner Portfolio
    - Edward Kehrwald, PhD – 2027 – Licensure Application Portfolio
    - Jennifer Krance, PsyD – 2027 – Ethics & Jurisprudence Exam Portfolio
    - Gary Wolsky – 2027 – At Large Portfolio
3. BOARD BUSINESS
  - a. Complaints\*
    - i. Complaints
      - **Dr. King – Status Review**
      - **Dr. Whitcomb -Status Review**
        - **Awaiting final report from Dr. Eaton**
      - **Dr. Atherton**
        - **Requested response on November 6<sup>th</sup>**
    - ii. Inquiries
      - Discipline
  - b. Applications Coordinator\* (Dr. Kehrwald / Dr. Boomgaarden)
    - i. Sit for EPPP:
      - **Dr. Jennifer Walker**
        - **Completed PLUS on 10/14/2025**

NDSBPE \*\*\* MEETING AGENDA

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- PLUS reviewed and approved by Dr. Kehrwald on 10/21/2025
- **Dr. Brianne Richson**
  - Completed PLUS on 11/07/2025
  - PLUS reviewed and approved by Dr. Kehrwald on 11/13/2025

## Sit for Oral Exam

- **Dr. Emily Heavner**
  - PLUS reviewed and approved by Dr. Kehrwald on 11/11/2025
- ii. For Limited Practice
  - **Dr. Brittany Speed: Approved on October 31,2025**
  - **Dr. Laura Kirsch: Approved on October 29<sup>th</sup> 2025**
- iii. 3 - Year Resident Letters issued
  - **None**
- iv. Open Application Files Needing Board Action or Discussion.
  - **Dr. Laeli Wilson**
    - Complaint filed to Virgina's Board on the day she submitted her ND application
  - **Dr. Edy Gerety**
    - Licensure application fee not yet paid
    - Dr. Kehrwald reviewed and approved Provisional on 10/29/2025
  - **Dr. Carolyn Klehr Renewal Application**
    - Active complaint being reviewed by the MN Board
    - No CE and Ethic CE hours outstanding
  - **Dr. Liz Luger**
    - Ethics Complaint in October of 2024
    - Complaint was dismissed by the Board on 11/25/2024
    - Notification was sent to Dr. Luger on 12/5/2024
- v. Provisional License Status Letters issued since last meeting
  - **None**
- vi. Provisional Licenses that have expired since last meeting
  - **None**
- vii. List of Application Initiation Forms received since last meeting.
  - **Dr. Brittany Speed: Limited Practice**
  - **Dr. Laura Kirsch: Limited Practice**

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- **Dr. Edy Gerety: Provisional**
- **Dr. Laeli Wilson: Provisional**

viii. List of Supervision Notification Forms received since last meeting.

- **Dr. Krumm for Ashlyn Kincaid**
  - **Dr. Kincaid was approved to take the EPPP on 10/20/2025**

viii. Business Items

1. Psypact commissioner
  - **Update from Dr. Quam**
2. Computers, emails, Teams
3. Procedure Manual
  - **Update from Dr. Kolstoe**
4. CE Broker issues
  - **Some licensees are concerned that CE Broker does not allow courses to be approved that are “upcoming”. Approval is only given for courses already completed.**
  - **Where is list of ‘approved’ courses to double check before submitting (if any) – should we try to have one**

c. Legislative Coordinator (Dr. Kolstoe)

d. Board Office Coordinator (Dr. Kolstoe/Quam)

i. Monthly Finance Report and Monthly Status Report

e. Outreach/Training Coordinator (no portfolio assigned)

- ASPPB meeting
  - Fall 2025 – St. Louis Report
  - Spring 2026 –
  - Fall 2026 -
  - Licensing Board Seminar – Dale Atkins

ii. Training priorities

Outreach Updates

- Suggested website updates/changes
    - **Primary contact on Secretary of State webpage needs updating**
    - **Should we ‘change’ our primary e-mail to an ‘ndsbpe@nd.gov’ or something?**
- Organization of web presence and current platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. CE Submissions that need Approval

ii. CE approval requests submitted via CE Broker

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g. Examination Coordinator (Dr. Krance)

- **Oral Exam on November 17<sup>th</sup> starting at 9:00am CST**

- **Dr. Alyssa Parisien: 9:45am**

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Meeting ID: 246 162 231 315 55

Passcode: YU7Ym7PU

- **Dr. Patrick McNally: 10:30am**

[Join the meeting now](#)

Meeting ID: 223 144 800 503 55

Passcode: Gv6mg2Lu

- **Dr. Jaelin Beachy: 11:15am**

[Join the meeting now](#)

Meeting ID: 287 929 786 826 8

Passcode: 8763DC6c

h. Budget Coordinator (Dr. Quam)

i. Financial Planning = Budget within parameters

- **Information from Dan Albertson on Big Picture**

- **No additional down-payment in 2030**
- **Projected annual payment of \$9,600 in 2030**
- **Issues with providing a down payment?**

## 4. NEW BUSINESS

a. Approve minutes from Board Meeting

- **10/20/2025 Meeting minute Review**

## 5. SPECIAL TOPICS

a. School Psychology/Masters regulation – Psychological Practitioners (Dr. Kolstoe)

b. DOH Autism Advisory Group (Dr. Boomgaarden) – **disbanded by 2025 legislature**

c. Child Support Enforcement Meetings (Mr.Menge?) – **status report if needed**

## 6. Other Business Arising – time permitted

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- Dr. Patrick McNally and Response from the PA Board
- Dr. Melissa Johnson: Providing supervision to a provider outside of ND
- Dr. Christine Lysne (licensed psychologist in MN: Wants to know if she can practice in ND via Telehealth if there is a previously established therapeutic relationship in Minnesota.

## 7. Adjourn

Next Board Regular Meetings (12:00 CT to 1:15 pm): **December 15<sup>th</sup> 2025 via TEAMS**

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