

nd state board of psychologist examiners

Monday, December 15, 2025 @ 12pm CST

AGENDA

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Meeting ID: 270 205 715 278 18

Passcode: tb2N4XX9

1. Call to Order & Attendance (Paul Kolstoe, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
 - Members:
 - Paul Kolstoe, PhD – President – 2026 – Legislative & Board Office Portfolios
 - Renee Boomgaarden, PhD – Past President – 2026 (May) At Large Portfolio
 - Angela Laroque, PhD – Vice President – 2027 – Continuing Education Portfolio
 - Sara Quam, PhD – Secretary/Treasurer – 2028 – PsyPact Commissioner Portfolio
 - Edward Kehrwald, PhD – 2027 – Licensure Application Portfolio
 - Jennifer Krance, PsyD – 2027 – Ethics & Jurisprudence Exam Portfolio
 - Gary Wolsky – 2027 – At Large Portfolio
3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - **Dr. King**
 - Update on appeal of PH case
 - **Dr. Whitcomb -Status Review**
 - Awaiting final report from Dr. Eaton
 - **Dr. Atherton**
 - Review response
 - ii. Inquiries

Discipline
 - b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP:

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- **Michael Jowkar**
 - **Dr. Kehrwald approved PLUS on 12/11/2025**

Sit for Oral Exam

- **Dr. Kathryn Lang – Current Resident**
 - **Plus reviewed and approved by Dr. Kehrwald on 5/02/2025**
 - **EPPP Completed and passed on 10/17/2025**
- **Dr. Amanda Young – Current Provisional**
 - **PLUS reviewed and approved by Dr. Kehrwald on 11/18/2025**

ii. For Limited Practice

- **None**

iii. 3 - Year Resident Letters issued

- **Dr. Michael Soward**
 - **Dr. Kehrwald approved on 12/11/2025**

iv. Open Application Files Needing Board Action or Discussion.

- **Dr. Laeli Wilson**
 - **Complaint filed to Virginia's Board on the day she submitted her ND application**
 - **Review complaint document and Dr. Wilson's response**
- **Dr. Cathy Tirrell – Provisional**
 - **Incomplete PLUS? Submitted 15 pages**
- **Dr. Nicole Johnson - Resident**
 - **Resident License on 7/17/2025**
 - **Requesting an extension regarding the PLUS application**

v. Provisional License Status Letters issued since last meeting

- **Dr. Edy Gerety**

vi. Provisional Licenses that have expired since last meeting

- **None**

vii. List of Application Initiation Forms received since last meeting.

- **Michael Soward**

viii. List of Supervision Notification Forms received since last meeting.

- **None**

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viii. Business Items

1. Psypact commissioner
 - **Update from Dr. Quam**
2. Computers, emails, Teams
3. Procedure Manual
 - **Update from Dr. Kolstoe**
4. CE Broker issues
 - **CE Broker miscalculating Dr. Hall's CEs**

c. Legislative Coordinator (Dr. Kolstoe)

d. Board Office Coordinator (Dr. Kolstoe/Quam)

i. Monthly Finance Report and Monthly Status Report

- **Review Financials**

e. Outreach/Training Coordinator (no portfolio assigned)

i. ASPPB meeting

Fall 2025 – St. Louis Report

Spring 2026 –

Fall 2026 -

Licensing Board Seminar – Dale Atkins

ii. Training priorities

Outreach Updates

- Suggested website updates/changes
 - **Upcoming “Q & A” page**
 - **List of approved CE Courses**
- Organization of web presence and current platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. CE Submissions that need Approval

ii. CE approval requests submitted via CE Broker

g. Examination Coordinator (Dr. Krance)

- **Oral Exam on December 15th starting at 11:15am CST**

- **Dr. Emily Heavner: 11:15am**

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h. Budget Coordinator (Dr. Quam)

i. Financial Planning = Budget within parameters

- **Information from Dan Albertson on Big Picture**
 - **No additional down-payment in 2030**
 - **Projected annual payment of \$9,600 in 2030**
 - **Issues with providing a down payment?**

4. NEW BUSINESS

a. Approve minutes from Board Meeting

- **11/17/2025 Meeting minute Review**

5. SPECIAL TOPICS

a. School Psychology/Masters regulation – Psychological Practitioners (Dr. Kolstoe)

b. DOH Autism Advisory Group (Dr. Boomgaarden) – **disbanded by 2025 legislature**

c. Child Support Enforcement Meetings (Mr.Menge?) – **status report if needed**

6. Other Business Arising – time permitted

- **Request to seek attorney General opinion regarding “ancillary Services”**
- **Renewal Audit**
- **Dr. Mary Jeffres NSF**
- **Starion Bank**
- **Eliminating SS# and DOB from renewal applications**
- **Kelly Olson replacing Mr. Gary Wolsky**
- **Date for January 2026 meeting**
- **Dr. Kari Barth: Patient moving to ND for a short time (1yr). Dr. Barth is licensed in MN but not a member of Psypact. She would like to know if she can continue seeing her patient?**
- **Next Scheduled Board meeting?**
 - **January 19th 2026 is Martin Luther King Jr. Day**
- **Dr. Christine Lysne (licensed psychologist in MN: Wants to know if she can practice in ND via Telehealth if there is a previously established therapeutic relationship in Minnesota.**
 - **Review Brian’ s suggested response from November 20th**

7. Adjourn

Next Board Regular Meetings (12:00 CT to 1:15 pm): **January 5th, 12th or 26th 2026 via TEAMS**

NDSBPE *** MEETING AGENDA

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Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).