

nd state board of psychologist examiners

Monday, March 16, 2026 @ 12:00 pm CST

AGENDA

[Join the meeting now](#)

Meeting ID: [285 680 026 710 2](#)

Passcode: go3NV7Sb

1. Call to Order & Attendance (Paul Kolstoe, PhD, P)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
 - Members:
 - Paul Kolstoe, PhD – President – 2026 – Legislative & Board Office Portfolios
 - Renee Boomgaarden, PhD – Past President – 2026 (May) At Large Portfolio
 - Angela Laroque, PhD – Vice President – 2027 – Continuing Education Portfolio
 - Sara Quam, PhD – Secretary/Treasurer – 2028 – PsyPact Commissioner Portfolio
 - Edward Kehrwald, PhD – 2027 – Licensure Application Portfolio
 - Jennifer Krance, PsyD – 2027 – Ethics & Jurisprudence Exam Portfolio
3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - **Dr. King**
 - **Update from AAG**
 - **Dr. Whitcomb -Status Review**
 - **Dr. Eaton final report from 8-28-25**
 - **Review letter prepared by Dr. Kolstoe**
 - **Dr. Atherton**
 - **Review Dr. Boomgaarden's proposal**
 - **Dr. Brian Moe**
 - **Request response?**
 - ii. Inquiries
Discipline

NDSBPE *** MEETING AGENDA

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b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- **Dr. Hailey Ellingson**
 - **PLUS was reviewed and approved by Dr. Kehrwald on 3/11/2026**

Sit for Oral Exam

- **None**

ii. For Limited Practice

- **Dr. Audra Horney**
 - **Approved by Dr. Kehrwald**
 - **Requested that this not start until 6/01/2026 due to not requiring a ND license until this time**

iii. 3 - Year Resident Letters issued

- **None**

iv. Open Application Files Needing Board Action or Discussion.

- **Dr. Kristina Raines**
 - **Dr. Kehrwald and Dr. Kolstoe reviewed on 2/25/2026**
 - **Discuss Issues with Application**
- **Dr. Shelby Bandel**
 - **Received Resident Status on 9/02/2025**
 - **Requesting an extension for PLUS – anticipates completing this by “late spring”.**
- **Dr. Richard Boone – Provisional**
 - **Application sent to Dr. Kehrwald on 01/08/2026**
 - **Full Board Approved on 1/12/2026**
 - **Provisional license not yet issued – Payment not yet received**
 - **On February 9th 2026, the Board decided to hold Dr. Boone’s application open for the next several weeks until payment is received.**

v. Provisional License Status Letters issued since last meeting

- **Dr. Gregory Simonson**

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- **Dr. Kehrwald approved Provisional on 3/09/2026**

- vi. Provisional and Resident Licenses that have expired since last meeting
 - **None**

- vii. List of Application Initiation Forms received since last meeting.
 - **Dr. Kristina Raines – applied through reciprocity**
 - **Dr. Gregory Simonson – Received Provisional status**
 - **Dr. Audra Horney – Open Limited Practice application**

- viii. List of Supervision Notification Forms received since last meeting.
 - **None**

- viii. Business Items
 1. Psypact commissioner
 - **Update from Dr. Quam**
 2. Computers, emails, Teams
 - **Website Domain Name Change**
 - **No long with Network Solutions (formerly FatCow)**
 - **Currently with Big Picture**
 3. Procedure Manual
 - **Update from Dr. Kolstoe**
 4. CE Broker issues
 - **Updated Licensee List sent to CE Broker on 2/2/2026**
 - **Received confirmation from CE Broker on 2/05/2026**

- c. Legislative Coordinator (Dr. Kolstoe)
 - **Board Task Force Update**

- d. Board Office Coordinator (Dr. Kolstoe/Quam)
 - i. Monthly Finance Report and Monthly Status Report
 - **Review Financial Report**

- e. Outreach/Training Coordinator (no portfolio assigned)
 - i. ASPPB meeting
 - Spring 2026 – **Dr. Quam, Dr. Krance and Dr. Kehrwald to SC**
 - Fall 2026 – **Dr. Kolstoe**
 - Licensing Board Seminar

 - ii. Training priorities

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Outreach Updates

- Suggested website updates/changes
 - **Upcoming “Q & A” page**
- Organization of web presence and current platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. CE Submissions that need Approval
 - **Dr. Jo Ellison CE Request**
 - **Review breakdown, itinerary**
 - **Dr. David Jackson’s CE Request**
 - **Review breakdown, itinerary**

ii. Renewal Audit – Status updates

- **Dr. Susan Cassatt**
 - **Submitted CE’s in 2024 Due to thinking it was her reporting year**
 - **Board requested that she upload these into CE Broker for review.**
 - **Review Dr. Cassatt’s update regarding this request.**
- **Dr. Keith Donohue**
 - **The Board granted a 60 day extension which expired on March 15th 2026**
- **Dr. Vitacco**
 - **Indicated that all CE’s are complete**
 - **Currently in the process of uploading them into CE Broker**

g. Examination Coordinator (Dr. Krance)

- **Oral Exam on March 16th starting at 10:30am CST**
 - **Dr. Shannon Maney: 10:30am CST**

Join: <https://teams.microsoft.com/meet/26305708711877?p=nOigjUDSprge0cqzsn>

Meeting ID: 263 057 087 118 77

Passcode: Xz9B4ZA9

- **Dr. Brianne Richson: 11:15am CST**

Join: <https://teams.microsoft.com/meet/21618323699548?p=cwFmlchb02g1DmwIxb>

Meeting ID: 216 183 236 995 48

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Passcode: pk3pj9aL

h. Budget Coordinator (Dr. Quam)

- i. Financial Planning = Budget within parameters

4. NEW BUSINESS

- a. Approve minutes from Board Meeting

- o **02/09/2026 Meeting minute Review**

5. SPECIAL TOPICS

- a. School Psychology/Masters regulation – Psychological Practitioners (Dr. Kolstoe)

6. Other Business Arising – time permitted

- **Official Verifications on website and notification of disciplinary action**
- **Contacting the Governor's office about Mr. Gary Wolsky resigning**
- **Teletherapy in Canada**
- **PESI Ethics Training – Approved by the Board?**
- **CE Approval Process – Outline steps on webpage?**
- **Are cultural events/ceremonies that are sharing and educating individuals counted?**
- **Title II of the Americans with Disabilities Act – Making websites and Apps compliant.**
 - o **<https://www.federalregister.gov/documents/2024/04/24/2024-07758/nondiscrimination-on-the-basis-of-disability-accessibility-of-web-information-and-services-of-state>**

7. Adjourn

Next Board Regular Meetings (12:00 CT to 1:15 pm): **April 20, 2026 via TEAMS**

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