

nd state board of psychologist examiners

Monday, April 17, 2026 @ 12:00 pm CST

AGENDA

[Join the meeting now](#)

Meeting ID: 285 680 026 710 2

Passcode: go3NV7Sb

1. Call to Order & Attendance (Paul Kolstoe, PhD, P)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
 - Members:
 - Paul Kolstoe, PhD – President – 2026 – Legislative & Board Office Portfolios
 - Renee Boomgaarden, PhD – Past President – 2026 (May) At Large Portfolio
 - Angela Laroque, PhD – Vice President – 2027 – Continuing Education Portfolio
 - Sara Quam, PhD – Secretary/Treasurer – 2028 – PsyPact Commissioner Portfolio
 - Edward Kehrwald, PhD – 2027 – Licensure Application Portfolio
 - Jennifer Krance, PsyD – 2027 – Ethics & Jurisprudence Exam Portfolio
3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - **Dr. King**
 - **Update from AAG**
 - **Dr. Whitcomb -Status Review**
 - **Board letter sent to Dr. Whitcomb & Dr. Eaton on March 23rd 2026**
 - **Dr. Whitcomb is required to provide an update for the July 20th 2026 meeting.**
 - **Dr. Atherton**
 - **Board letters sent to Both Dr. Atherton and CF on March 17th 2026.**
 - **Responses to these letters are required by the May 18th Board meeting.**
 - **Dr. Atherton provided an acceptance letter**
 - **Dr. Timothy Silvestri**
 - **Provisional issued on 1/07/2026**
 - **PLUS not yet complete.**
 - **Need to request a response**
 - **Dr. Brian Moe**

NDSBPE *** MEETING AGENDA

1

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

- **Review Dr. Moe's response.**
- ii. Inquiries
 - Discipline
- b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP:
 - **Dr. Taylor Perry**
 - **Received her Resident License on 4/02/2026**
 - **PLUS completed and sent to Dr. Kehrwald on 4/13/2026**
 - Sit for Oral Exam
 - **Dr. Courtney Atkins**
 - **Requested to take the exam after the May 18th regular meeting**
 - **Dr. Gregory Simonson**
 - **Provisional approved on 3/9/2026**
 - **PLUS completed on 4/9/2026 and is currently being reviewed by Dr. Kehrwald.**
 - **Dr. Jennifer Walker**
 - **Received her Resident License on 6/25/2025**
 - **Scheduled to take the EPPP on May 15th**
 - **Requesting to be approved for the Oral Exam for June 15th 2026 if she passes the EPPP.**
 - ii. For Limited Practice
 - **Dr. Trisha Gaudig**
 - **Approved by Dr. Kehrwald on 3/20/2026**
 - **Dr. Erwin Concepcion**
 - **Approved by Dr. Kehrwald on 4/01/2026**
 - iii. 3 - Year Resident Letters issued
 - **Dr. Taylor Perry**
 - **Approved by Dr. Kehrwald on 4/2/2026**
 - iv. Open Application Files Needing Board Action or Discussion.
 - **Dr. Annie Pascucci**
 - **Initially licensed on 7/27/2016**
 - **Expired on 01/01/2026**
 - **Submitted late renewal on 04/15/2026**
 - **Dr. Richard Boone-Provisional**
 - **Application sent to Dr. Kehrwald on 01/08/2026**
 - **Full Board Approved on 1/12/2026**
 - **Provisional license not yet issued – Payment not yet received**
 - **Dr. Boone withdrew his application.**

nd state board of psychologist examiners

v. Provisional License Status Letters issued since last meeting

- **Dr. Brent Stewart**
 - **Dr. Kehrwald approved Provisional on 3/25/2026**

vi. Provisional and Resident Licenses that have expired since last meeting

- **None**

vii. List of Application Initiation Forms received since last meeting.

- **Dr. Brent Stewart – applied through reciprocity**
- **Dr. Taylor Perry – applied for resident status**

viii. List of Supervision Notification Forms received since last meeting.

- **None**

viii. Business Items

1. Psypact commissioner

- **Update from Dr. Quam**

2. Computers, emails, Teams

- **Website ADA Estimate**
 - **Review Estimate**

3. Procedure Manual

- **Update from Dr. Kolstoe**

4. CE Broker issues

- **No response concerning the adjustment of CE years.**

c. Legislative Coordinator (Dr. Kolstoe)

- **Board Task Force Update**

d. Board Office Coordinator (Dr. Kolstoe/Quam)

i. Monthly Finance Report and Monthly Status Report

- **Review Financial Report**

e. Outreach/Training Coordinator (no portfolio assigned)

i. ASPPB meeting

Spring 2026 – **Dr. Quam, Dr. Krance and Dr. Kehrwald to SC**

Fall 2026 – **Dr. Kolstoe, ? ?**

Licensing Board Seminar - Concept on hold

nd state board of psychologist examiners

ii. Training priorities

- Kolstoe - possible presentation at UND Clinical Program

Outreach Updates

- Suggested website updates/changes
 - **Upcoming “Q & A” page**
- Organization of web presence and current platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. CE Submissions that need Approval

- **None**

ii. Renewal Audit – Status updates

- **Dr. Susan Cassatt**
 - **Submitted CE’s in 2024 Due to thinking it was her reporting year**
 - **Board requested that she upload these into CE Broker for review.**
 - **Review Dr. Cassatt’s 3/19/2026 update regarding this request.**
- **Dr. Keith Donohue**
 - **The Board granted a 60 day extension which expired on March 15th 2026**
 - **On 3/19/2026, Dr. Donohue requested an extension until the end of March.**
- **Dr. Vitacco**
 - **Indicated that all CE’s are complete**
 - **Uploaded them into CE Broker, Dr. LaRocque approved on 3-16-2026**

g. Examination Coordinator (Dr. Krance)

- **Oral Exam on March 16th starting at 10:30am CST**
 - **Dr. Mitchell Hicks: 11:15am CST**

Join: <https://teams.microsoft.com/meet/223511717840919?p=OCJRxzQthvZWebakn7>

Meeting ID: 223 511 717 840 919

Passcode: 7Nk2BN32

h. Budget Coordinator (Dr. Quam)

- i. Financial Planning = Budget within parameters

nd state board of psychologist examiners

4. NEW BUSINESS

a. Approve minutes from Board Meeting

- **03/16/2026 Meeting minute Review**

5. SPECIAL TOPICS

a. School Psychology/Masters regulation – Psychological Practitioners (Dr. Kolstoe)

6. Other Business Arising – time permitted

- **Board member applicants**
 - **Kaylee Trottier**
 - **Samantha Oliver-question about being licensed for 5 years.**
- **Complaint investigator applicants**
 - **Dr. Alan Fehr**
 - **Dr. Megan Spencer**
- **Review Question from ASPPB concern PLUS Practicum Standards**

To whom it may concern, I am checking the current requirements for North Dakota in regard to Practicum for PLUS applications. **Proposed answers are below**

1.) In our current system we have it listed that Practicum is required if the applicant does not hold an active CPQ. Is that still the current ruling?

Supervised year of residency is required if they have not completed one in another environment.

2.) Are there any other certifications, such as the CPQ, that would allow an applicant to skip the Practicum requirement or is it the CPQ alone?

An APA/CPA accredited post-doc or a supervised, organized 1500 hours experience post-doc. Can substitute extra hours of pre-doctoral supervised experience that again are organized and supervised.

3.) If an applicant is unable to provide a practicum attestation, and they do not hold a CPQ, would a letter of explanation suffice or would they need to provide any other documentation?

The requirement of post-doc supervised experience is required and can be arranged. In some cases it has been accomplished but the applicant is not entirely sure the experience meets requirements. Letters of explanation with any supporting documentation are always helpful.

7. Adjourn

nd state board of psychologist examiners

Next Board Regular Meetings (12:00 CT to 1:15 pm): **May 18, 2026 via TEAMS**

NDSBPE * MEETING AGENDA**

Meeting Information: *The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.*

***Executive Session Information:** *This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).*