

nd state board of psychologist examiners

Monday, April 27, 2026 @ 12:00 pm CST

AGENDA

Join: <https://teams.microsoft.com/meet/251473857091500?p=PdjUrZcUvJzRGdfhqu>

Meeting ID: 251 473 857 091 500

Passcode: iE3Fn9it

1. Call to Order & Attendance (Paul Kolstoe, PhD, P)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
 - Members:
 - Paul Kolstoe, PhD – President – 2026 – Legislative & Board Office Portfolios
 - Renee Boomgaarden, PhD – Past President – 2026 (May) At Large Portfolio
 - Angela Laroque, PhD – Vice President – 2027 – Continuing Education Portfolio
 - Sara Quam, PhD – Secretary/Treasurer – 2028 – PsyPact Commissioner Portfolio
 - Edward Kehrwald, PhD – 2027 – Licensure Application Portfolio
 - Jennifer Krance, PsyD – 2027 – Ethics & Jurisprudence Exam Portfolio
3. BOARD BUSINESS
 - a. Complaints*
 - i. Complaints
 - ii. Inquiries
Discipline
 - b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)
 - i. Sit for EPPP:

Sit for Oral Exam
 - **Dr. Gregory Simonson**
 - **Provisional approved on 3/9/2026**
 - **PLUS completed on 4/9/2026 and is currently being reviewed by Dr. Kehrwald.**
 - **Dr. Jennifer Walker**
 - **Received her Resident License on 6/25/2025**
 - **Scheduled to take the EPPP on May 15th**
 - **Requesting to be approved for the Oral Exam for June 15th 2026 if she passes the EPPP.**

NDSBPE *** MEETING AGENDA

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Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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- ii. For Limited Practice
 - iii. 3 - Year Resident Letters issued
 - iv. Open Application Files Needing Board Action or Discussion.
 - v. Provisional License Status Letters issued since last meeting
 - vi. Provisional and Resident Licenses that have expired since last meeting
 - **None**
 - vii. List of Application Initiation Forms received since last meeting.
 - viii. List of Supervision Notification Forms received since last meeting.
 - **None**
 - viii. Business Items
 1. Psypact commissioner
 2. Computers, emails, Teams
 - **Website ADA Estimate**
 - **Review Estimate**
 3. Procedure Manual
 4. CE Broker issues
- c. Legislative Coordinator (Dr. Kolstoe)

Board Task Force Update – Review proposed Questions

- **What measurable outcomes or accomplishments has the entity achieved in the past 3-5 years?**
 - **Are these outcomes aligned with their original purpose?**
 - **Are there performance metrics in place?**
- **What are your goals and objectives as an organization?**
- **Have you met your goals and objectives consistently and effectively?**
- **What is the frequency of your organization’s output (examples: reports, policy recommendations, decisions, licensing requirements, etc.)**
 - **Internal board question: Are the deliverables timely, impactful, and giving an outcome to our taxpayers?**
- **How often does the entity meet and what is the average participation?**

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- **Who are the stakeholders you serve?**
- **What do you believe would be the consequences to the public & stakeholders if the entity were dissolved?**

d. Board Office Coordinator (Dr. Kolstoe/Quam)

- i. Monthly Finance Report and Monthly Status Report

e. Outreach/Training Coordinator (no portfolio assigned)

- i. ASPPB meeting

Spring 2026 –

Fall 2026 –

Licensing Board Seminar - Concept on hold

- ii. Training priorities

- Kolstoe - possible presentation at UND Clinical Program

Outreach Updates

- Suggested website updates/changes
- Organization of web presence and current platform

f. Continuing Education Coordinator (Dr. LaRocque)

- i. CE Submissions that need Approval

- ii. Renewal Audit – Status updates

g. Examination Coordinator (Dr. Krance)

- **Dr. Mitchell Hicks: Took the Oral Exam on Aril 20th**
 - **Decision from the Board?**
- **Oral Exam on Aril 27th starting at 11:15am CST**
 - **Dr. Courtney Atkins: 11:15am CST**

h. Budget Coordinator (Dr. Quam)

- i. Financial Planning = Budget within parameters

4. NEW BUSINESS

- a. Approve minutes from Board Meeting

NDSBPE * MEETING AGENDA**

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- 03/16/2026 Meeting minute Review

5. SPECIAL TOPICS

- a. School Psychology/Masters regulation – Psychological Practitioners (Dr. Kolstoe)

6. Other Business Arising – time permitted

- **Board member applicants**
 - **Kaylee Trottier**
 - **Samantha Oliver-question about being licensed for 5 years.**
- **Complaint investigator applicants**
 - **Dr. Alan Fehr**
 - **Dr. Megan Spencer**
- **Review Question from ASPPB concern PLUS Practicum Standards**

To whom it may concern, I am checking the current requirements for North Dakota in regard to Practicum for PLUS applications. **Proposed answers are below**

1.) In our current system we have it listed that Practicum is required if the applicant does not hold an active CPQ. Is that still the current ruling?

Supervised year of residency is required if they have not completed one in another environment.

2.) Are there any other certifications, such as the CPQ, that would allow an applicant to skip the Practicum requirement or is it the CPQ alone?

An APA/CPA accredited post-doc or a supervised, organized 1500 hours experience post-doc. Can substitute extra hours of pre-doctoral supervised experience that again are organized and supervised.

3.) If an applicant is unable to provide a practicum attestation, and they do not hold a CPQ, would a letter of explanation suffice or would they need to provide any other documentation?

The requirement of post-doc supervised experience is required and can be arranged. In some cases it has been accomplished but the applicant is not entirely sure the experience meets requirements. Letters of explanation with any supporting documentation are always helpful.

7. Adjourn

Next Board Regular Meetings (12:00 CT to 1:15 pm): **May 18, 2026 via TEAMS**

NDSBPE *** MEETING AGENDA

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