

# nd state board of psychologist examiners

Monday, August 12, 2024 @ 12pm

Location: Virtual only

## AGENDA

1. **Call to Order & Attendance** (Renee Boomgaarden, PhD, Presiding)
2. **Mission Statement - Purpose and Mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

### 3. BOARD BUSINESS

#### a. Complaints\*

##### i. Complaints

- Dr. Whitcomb
  - Certified letter mailed, no response to date.
- Dr. Buffington
  - No response regarding results from complaint in MN.
- ED
  - Letter sent to the Board on 7/31/24

##### ii. Inquiries

Discipline

#### b. Applications Coordinator\* (Dr. Kehrwald / Dr. Boomgaarden)

##### i. Sit for EPPP:

- Dr. Charles Hinz
  - Residency license expired on 6/3/2024
  - Completed the PLUS on 7/29/24

##### Sit for Oral Exam

- Dr. Samantha Oliver
  - Provisional expiration date: 4/11/2024
  - Completed PLUS on 08/07/2024

##### ii. For Limited Practice

- Website issue with limited practice and Paypal.

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- iii. 4 - Month Resident Letters issued
- iv. Open Application Files Needing Board Action or Discussion.

Discussion items:

- v. Provisional License Status Letters issued since last meeting
  - Dr. Ryan Voigt
    - Issued 7/15/24
  - Dr. Sarah Norbeck
    - issued 7/31/24
- vi. Provisional Licenses that have expired since last meeting
  - None
- vii. List of Application Initiation Forms received since last meeting.
  - None
- viii. List of Supervision Notification Forms received since last meeting.
  - None
- viii. Business Items
  1. Psypact commissioner
  2. Computers, emails, Teams
  3. Procedure Manual
  4. CE Broker issues
    - Continuing Education providers being charged \$25 to submit CEs
  5. Open Meeting issues
  6. NPDB renewal
  - 7 Department of Commerce & Workforce Development Council questionnaire
  8. Expiring terms and ASPPB discussion regarding retiring from Boards
  9. APA Master's Accreditation
    - Daft letter to send to all licensees

## c. Legislative Coordinator (Dr. Kolstoe)

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### NDSBPE \*\*\* MEETING AGENDA

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**Meeting Information:** The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

**\*Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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- Administrative Rules Committee meeting next month

## d. Board Office Coordinator (Dr. Boomgarden)

- Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- Board office contact
- Teams chat issue
- Red Tape Reduction
- NPDB membership
- Fiscal notes

## e. Outreach/Training Coordinator

- ASPPB meeting  
Licensing Board Seminar
- Training priorities

### Outreach Updates

- Suggested website updates/changes  
Organization of web presence and new platform

## f. Continuing Education Coordinator (Dr. LaRocque)

- Consent Agenda
  - CE tracking meeting
    - CE Broker is charging \$25
- CE approval request
  - Clinical Aerospace – UND
  - Cogscreen – UND
  - Research Informed Approach to Problematic Sexual Behavior – UND
  - Note Writing -UND Counseling Center
  - A Compassionate Scientific-Informed Approach to Therapy with Suicidal Clients
  - Understanding the Intergenerational Impacts of Cultural Genocide on Native American Youth.
  - 2024 Concussion Symposium
  - Parkinson Seminar

## g. Examination Coordinator (Dr. Krance)

- Oral Exams –

## h. Budget Coordinator (Dr. Kolstoe)

- Financial Planning = estimating

## 4. NEW BUSINESS

### a. COVID-19

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- b. Approve minutes from Board Meeting 07/11//2024
- c. Albertson's Consulting
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

## 5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

## 6. Other Business Arising – time permitted

- Set date for September Board meeting

## 7. Adjourn

### Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August 12, September 16, October 21, November 18, December 16

### Board Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

### Oral Exams:

TBD

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