

nd state board of psychologist examiners

Monday, September 23, 2024 @ 12pm

Location: Virtual only

AGENDA

1. Call to Order & Attendance (Renee Boomgaarden, PhD, Presiding)
2. Mission Statement - Purpose and Mission. The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.

3. BOARD BUSINESS

a. Complaints*

i. Complaints

- **Dr. Whitcomb**
 - **Certified letter mailed & emailed on 8-15, no response to date.**
 - **New complaint from JS**
- **Dr. Buffington**
 - **MN Board dismissed complaint (see letter from MN Board).**
- **No official complaint filed by ED**
- **Dr. Hanson Complaint from VJW**
- **Dr. Quincer Complaint from VJW**

ii. Inquiries

Discipline

b. Applications Coordinator* (Dr. Kehrwald / Dr. Boomgaarden)

i. Sit for EPPP:

- **Dr. Akorede Teriba**
 - **Resident license issued on 11/29/23**
 - **Completed PLUS on 9/5/2024**

nd state board of psychologist examiners

Sit for Oral Exam

- **Dr. Samantha Oliver: Approved by Board on 8/12/24**
 - Provision extension request: expires 10/11/24
 - **Dr. Alexander Zeitchick**
 - Provisional issued on 8/27/24
 - Completed PLUS on 9/10/24
- ii. For Limited Practice
- **Dr. Ada Murphy: issued 8/15/24**
 - **Dr. Holly Reich: issued 8/19/24**
 - **Dr. Jana Reinhart: issued 9/9/24**
- iii. 4 - Month Resident Letters issued
- **Dr. Rachel Winger: Resident License issued on 8/15/24**
 - **Dr. Jaelin Beachy: Resident License issued on 8/22/24**
 - **Dr. Amanda Walkowiak: Resident License issued on 8/30/24**
- iv. Open Application Files Needing Board Action or Discussion.
- **Discussion items:**
 - **Dr. Ryan Voigt: Withdrew application, going through Psypack**
- v. Provisional License Status Letters issued since last meeting
- **Dr. Alexander Zeitchick**
 - Issued 8/27/24
 - **Dr. Diana Johnson**
 - Issued 9/09/24
- vi. Provisional Licenses that have expired since last meeting
- **Dr. Mary Jeffres: provisional expires on 11/17/24, PLUS not yet completed**
 - **Dr. Cortney Atkins: provisional expired on 5/29/24, no deadline was advised?**
- vii. List of Application Initiation Forms received since last meeting.
- **Dr. Rachel Winger: Residency License issued 8/15/24**
 - **Dr. Jaelin Beachy: Residency License issued 8/22/24**
 - **Dr. Amanda Walkowiak: Residency License issued 8/30/24**

nd state board of psychologist examiners

- **Dr. Alexander Zeitchick: Provisional License issued 8/27/24**
- **Dr. Diana Johnson: Provisional License issued 9/9/24**

viii. List of Supervision Notification Forms received since last meeting.

- **Dr. Patrick McNally: Supervised by Dr. Alyssa Suess**
- **Dr. Cecily Herby: Supervised by Dr. Susan Wood**
- **Dr. Charles Hinz: Supervised by Dr. Theresa Magelky**
- **Dr. Akorede Teriba: Supervised by Dr. Kara Wettersten**
- **Dr. Amanda Walkowiak: Supervised by Dr. Heidi Jensen**
- **Dr. Rachel Wininger: Supervised by Dr. Nancy Hein-Kolo**

viii. Business Items

1. Psypact commissioner
2. Computers, emails, Teams
3. Procedure Manual
4. CE Broker issues
 - **Bank Account number**
 - **Only 10 Licensees have created accounts**
5. Open Meeting issues
6. NPDB renewal
- 7 Department of Commerce & Workforce Development Council questionnaire
Review questionnaire
8. Expiring terms and ASPPB discussion regarding retiring from Boards
9. APA Master's Accreditation

- **Board to create a letter to be sent to all licensees**

10. **Consent agenda voting process**

c. Legislative Coordinator (Dr. Kolstoe)

- **New Administrative Rules go into effect October 1st**

d. Board Office Coordinator (Dr. Boomgarden)

- i. Monthly Finance Report and Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.)
- ii. Board office contact
- iii. Teams chat issue
- iv. Red Tape Reduction
- v. NPDB membership
- vi. Fiscal notes

nd state board of psychologist examiners

e. Outreach/Training Coordinator

- i. ASPPB meeting
Licensing Board Seminar
- ii. Training priorities

Outreach Updates

- i. Suggested website updates/changes
Organization of web presence and new platform

f. Continuing Education Coordinator (Dr. LaRocque)

i. Consent Agenda

- **Review Consent Agenda**
- **CE Broker requesting Bank Account information.**
 - **\$25 Charge to CE Providers for submissions.**

ii. CE approval requests submitted via CE Broker

- **RRCA Annual Spring Conference: A multi-disciplinary approach to child maltreatment**-submitted by Red River Children's Advocacy Center for 11 CEs (relevant to psychology)
- **Into the Light: Mental Health is Real Health**-Submitted by Saint Sophies Psychiatric Center for 5 CEs (relevant to the practice of psychology)
- **Sex Offenses by juveniles: What judges and court officials should expect from assessments**-Submitted by Dakota Children's Advocacy Center for 2 CEs in Ethics and 2 CEs in relevant to the practice of psychology.
- **Examining the ethicality of using artificial intelligence (AI) in mental health-therapy research and advocacy work**-Submitted by UND for 1 CE in ethics
- **Applied Suicide Intervention Skills training**-submitted by Jocelyn Soderstrom via CE Broker for 15 hours (relevant to the practice of psychology)
- **Fertility Counseling Postgraduate Program**-submitted by Robyn Ann Stephanie Hardie for 30 hours (relevant to the practice of psychology)
- **Threat Evaluation and Reporting Course**-submitted by Stacey Benson via CE Broker for 24 hours (relevant to the practice of psychology)
- **Clinical & Ethical Best Practices for High-Conflict Families: Child First Strategies for Divorce, Custody, Coparenting and Court** – Submitted by Katelyn Mickelson via CE Broker for 2 hours in ethics, law jurisprudence and 5.5 hours in relevant to psychology.
- **Universal Starting points**-Submitted by Dr. Kolstoe via CE Broker for 6 CE hours (relevant to the practice of psychology).
- **Ethic: Proactive and Practical Decision Making**-Submitted by Dr. Kolstoe via CE Broker for 1.5 hrs in ethics
- **MTSS through a Behavior Analytic Lens**. Submitted by Dr. Kolstoe via CE Broker for 1 CE
- **Supervision Practices and Perspective Taking**. Submitted by Dr. Kolstoe via CE Broker for 1.5 Supervision CEs.
- **Implementing TF-CBT for Preschool and school-age Children with problematic**

NDSBPE *** MEETING AGENDA

4

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

Sexual Behavior Related to Trauma. Submitted by Anna Schimmelpfennig for 8.5 CE hours (relevant to the practice of psychology).

- g. Examination Coordinator (Dr. Krance)
 - i. Oral Exams –

- **October Date for Oral Exams**

- **Dr. Samantha Oliver**

- h. Budget Coordinator (Dr. Kolstoe)
 - i. Financial Planning = estimating

4. NEW BUSINESS

- a. COVID-19
- b. Approve minutes from Board Meeting
 - **08/12//2024 minutes**
- c. Albertson's Consulting
 - **CC payment issue resolved**
 - **Stripe is now the CC processor**
- d. Post Doc hour counting toward licensure
- e. Tele supervision vs. face to face supervision requirement?

5. SPECIAL TOPICS

- a. School Psychology (Dr. Kolstoe)
- b. DOH Autism Advisory Group (Dr. Boomgaarden)
- c. Child Support Enforcement Meetings / Mr. Schaibley)

6. Other Business Arising – time permitted

- **Matt Menge-Legal Name Change Questions**
 - **Dr. Ghering question**
 - **Dr. Klipfel question**
- **Matt Menge-Psypack: Are we notified when a psychologist is practicing in ND?**
- **Matt Menge-Travel reimbursement**
- **Waiver of CEU requirements for renewal-DR. Susan Cassatt**

7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2024 DATES: JAN 17, Feb. 26, March 18, April 15, May 20 June 17, July-11, August12, September16, October, November, December.

NDSBPE *** MEETING AGENDA

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1(discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

nd state board of psychologist examiners

Board Office Meetings:

2024 DATES: MEETS AS NEEDED ON SELECTED FRIDAYS IN 2024 AS ANNOUNCED

Oral Exams:

TBD

NDSBPE *** MEETING AGENDA

6

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).